



GOVT. COLLEGE FOR WOMEN,
SECTOR-14, PANCHKULA
Internal Quality Assurance cell

^{5th} Meeting of IQAC [Session 2022-23]
Date: 17-12-2022

Time: 12.30 P.M.

Location: principal Office

Chair Person: Ms. Richa Setia Principal GCW-14, Panchkula

Purpose: IQAC Internal Meeting To review AQAR draft

Facilitator: Dr. Adarsh Deep, Convener IQAC.

In attendance: Council Members:

Mrs. Suman Bhatia - Associate professor of English. *Leant*

Mrs. Ritu Yadav Associate professor of English. *Ritu*

Sarvjeet Kaur- Associate professor of English. *Sarvjeet*

Mrs. Indu Bala - Associate professor of Physics

-leave-

Mrs. Anjali- Associate professor of Commerce

Anjali

Mr. Hemant Verma: Associate professor of English.

Ms. Charanjeet Kaur- Associate professor of Hindi

Charanjeet

API Committee Members

Ms. Tara Jayant (C. API)

Tara Jayant

Dr. Mani Narwal

Mani Narwal

Dr. Kapoor Singh

Kapoor Singh

Dr. Pooja

Pooja

Ms. Honey Garg

Dr. Nancy

Nancy

Mr. Aman

Aman

Dr. Adarsh Deep [IQAC incharge] - Associate professor of Zoology.

Adarsh Deep
17.12.22

Absent

Agenda of the meeting:

1. To discuss about new guidelines for API promotion under CAS.
2. Any other issue with the permission of chair

OFFICE OF THE PRINCIPAL GOVT P.G. COLLEGE FOR WOMEN, PANCHKULA

MINUTES OF MEETING

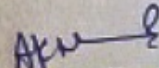
DATED: 17/12/22

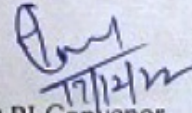
A meeting of following members of IQAC along with UGC Committee and College Council was held in the Principal Office on 17-12-2022 at 1:00 P.M. to discuss the new guidelines issued by the DGHE for promotion under CAS (Career Advancement Scheme) vide letter no. 7/79-2017C-IV(3) dated 11/11/2022.

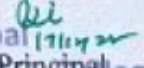
1. Dr. Adarshdeep (IQAC Coordinator)
2. Ms. Mani Narwal
3. Ms. Tara Jayant
4. Ms. Honey Garg
5. Dr. Pooja
6. Dr. Nancy
7. Mr. Aman, and Council members

As per the discussion held with worthy Principal, it was unanimously decided by all the members that:-

1. The teacher who wants to get their API checked after the date of notification i.e. 11/11/2022 will have to prepare the API score performa as per new guidelines (i.e. follow new Performa).
2. The teacher whose promotion is due before the date of issue of the notification, provisions of previous scheme notified on 21/07/2011 shall be applicable to them.
3. A clarification regarding calculation of compiled marks for total assessment period of promotion has been sent to DGHE office.
4. The UGC committee of the college will download the list of UGC approved journals and Thomson reuter impact factor scores of the same in every six months and will maintain a record of it for the verification of research publications as required in Table II of API.
5. In order to consider a research publication, ISSN number is must along with any one of the following:
 - a. UGC Listed Journal
 - b. Peer Reviewed Journal
 - c. Editorial Board of the Journal.
6. A clarification regarding calculation of impact factor as per Thomson Reuters List for assessment of marks in Point 1 of Table II has been sent to DGHE office.
7. The teacher will provide certificate of his/her due date of scale/promotion duly verified from the service book clerk.


IQAC Coordinator


API Convenor


Principal
Govt. P.G. College for Women
Panchkula.