

## MINUTES OF THE DISTRICT LEVEL IQAC MEETING REGARDING NAAC MENTORING

**DATE: 06-01-2024**

**TIME: 11.00 A.M**

**VENUE: Govt. P. G. College for Women, Sector-14, Panchkula**

**PURPOSE: Regarding NAAC accreditation of Govt. Colleges**

A meeting of IQAC coordinators of Govt. Colleges of Panchkula district was conducted on **6<sup>th</sup> January 2024** in the Principal Office, Govt. P. G. College for Women, Sector-14, Panchkula at **11.00 A.M.** The meeting was chaired by Principal and Chairperson IQAC **Mrs. Richa Setia..**

Govt. P. G. College for Women, Sector-14, Panchkula has been assigned the duty of mentoring five colleges of the Panchkula district regarding NAAC accreditation. This was the second meeting regarding the same. The following agenda points were discussed and approved:

### **1. Presentation of NAAC Criterion- I by IQAC GCG Raipur Rani**

The power point presentation of the criterion was done by Ms. Pooja Bishnoi and Dr. Shweta Sharma. The presentation included all the qualitative and quantitative metrics of criterion - I and also the supporting documents to be uploaded / links to be provided for each metrics.

### **2. Discussion and Suggestions for Criterion -I**

#### **Resolution:**

1) The following resolutions were passed for metric no. 1.1.1:

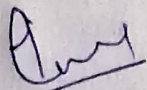
- The use of ICT tools should be mentioned in the college as well as teacher wise time table.
- Projector/screen-based teaching can be done in colleges where there is less availability of smart classrooms.

- SOPs for internal assessment and academic and activity calendar should be prepared in the beginning of the session and shared with HODs and Faculty members.
  - For Program Outcome Measurement, the learning outcomes of the students should be included in the lesson plans.
- 2) The activities which are to be included in metric no. 1.3.1 should be related to and planned according to the curriculum of different subjects.
- 3) The following resolutions were passed for metric no.1.4.1:
- The feedback on academic performance and ambience of institution must be taken from at least 10% of the total strength of students.
  - The feedback from alumni should be taken essentially. Also Feedback from parents must be collected at the time of PTM.
- 4) The following resolutions were passed for metric no.1.4.2:
- The feedback taken from all the stake holders must be uploaded on college website.
  - The feedback proformas prescribed by DHE on College ERP must be strictly followed.

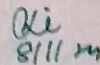
**3. Discussion on "Gender Audit" as per revised NAAC -SSR Manual**

**Resolution:** The agenda point shall be discussed in next meeting.

4. The tentative date for next meeting will be first week of February 2024.



**IQAC Coordinator**

  
8/11/24

**Principal**

**Govt. P. G. College for Women**  
**Panchkula**