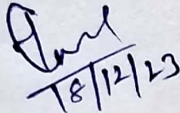



Date: 18-12-2023

IQAC Meeting Notice

All members of Internal Quality Assurance Cell are cordially invited to attend the "IQAC Meeting" scheduled on **18th December 2023 at 10.30 am** in Principal Office, to transact the following agenda.

1. Status of kitchen garden preparation by Eco club, Botany Department, Hobby club, Hostel committee.
2. Status of posture training and bakery workshop allocated to Women Cell.
3. Status of MoUs got signed by MoU in charge.
4. Status of computer workshop for nonteaching staff allocated to Computer Science Department .


18/12/23
Ms. Tara Jayant
IQAC Coordinator


Principal
Govt. P.G. College for Women
Panchkula



GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA

INTERNAL QUALITY ASSURANCE CELL

2nd Internal Meeting of IQAC

Date: 18-12-2023

Time: 10.30 A.M.

Location: Principal Office

Chair Person: Mrs. Richa Setia Principal GCW-14, Panchkula

Purpose: IQAC Internal Meeting.

Facilitator: Ms. Tara Jayant, Convener IQAC

In attendance:

IQAC Internal Members

Dr. Suman Bhambu CL

Dr. Kapoor Singh (UGC & MoU)

Dr. Pooja DL

Ms. Honey Garg CL

Dr. Nancy Practical Exam

Mr. Pradeep Kumar

Mr. Aman Kumar

Mrs. Jasvir Kaur (maintenance of Data base)

Absent:

Principal & Chairperson IQAC
Principal
GCW, Panchkula
Govt. P.G. College for Women
Panchkula





GOVT. P.G.COLLEGE FOR WOMEN, PANCHKULA

INTERNAL QUALITY ASSURANCE CELL

PROCEEDINGS AND MINUTES OF THE INTERNAL IQAC MEETING

DATE: 18-12-2023

TIME: 10.30 A.M

VENUE: PRINCIPAL OFFICE

A meeting of IQAC internal members was conducted on 18th December 2023 in the principal office at 10.30 A.M. The meeting was chaired by Principal **Mrs. Richa Setia**. The following agenda points were discussed and approved:

1. **Status of kitchen garden preparation by Eco club, Botany Department, Hobby club, Hostel committee.**

Resolution: The concerned committees to submit the action taken report in 1st week of January 2024.

2. **Status of posture training and bakery workshop allocated to Women Cell.**

Resolution:

- Women Cell in charge Dr. Alka Sharma to contact Mr. Amitabh Rungta (external IQAC member) and make the action plan for allocated activities till 4th January 2024.
- Posture training in charges will be Dr. Kalpana and Ms. Sukriti.
- Bakery Workshop in charges will be Ms. Anita Raj and Ms. Neelima.

3. **Status of MoUs got signed by MoU incharge.**

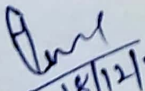
Resolution: Dr. Kapoor Singh to get the MoUs signed with Sericulture Department, Fish Farm and some business organizations in January/ February 2024.


4. **Status of computer workshop for nonteaching staff allocated to Computer Science Department**

Resolution: The Computer Science Department will organize the said workshop in 1st week of January 2024.

Adjournment: The meeting was adjourned at 11:30 A.M as scheduled with the permission of chairperson.

Attachments: Notice of the meeting, attendance


18/12/23
Ms. Tara Jayant
IQAC Coordinator


Principal
Govt. P.G. College for Women
Principal & Chairperson (IQAC)