

GOVT. P.G.COLLEGE FOR WOMEN, PANCHKULA

INTERNAL QUALITY ASSURANCE CELL

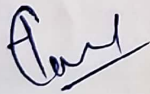
ACTION TAKEN REPORT REGARDING NAAC MENTORING

No. GCW/23/3770

Date: 21-12-2023

In reference to the Additional Chief Secretary to Govt. Haryana memo no. 1/2 -2023 Stat (NAAC) regarding NAAC accreditation of Govt. Colleges and as per the discussion held with the worthy Principal and Chairperson IQAC, following action has been taken by the IQAC regarding NAAC mentoring:

1. All the five Govt. Colleges of Panchkula district which have been allotted to our institution for NAAC mentoring were invited for an official meeting through email.
2. A meeting of the Principals and IQAC coordinators of all the concerned colleges was held at Shri Mata Mansa Devi Govt. Sanskrit College Panchkula on 16-12-2023. (Minutes of the meeting and attendance attached)
3. WhatsApp group of all IQAC coordinators was created for future communications and suggestions.
4. Different NAAC criteria were distributed to the colleges for brain storming sessions.
5. The date proposed for next meeting is 1st week of January 2024.



Convenor IQAC



Principal
Principal
GCW Sector-14 Panchkula.
Panchkula

MINUTES OF THE DISTRICT LEVEL IQAC MEETING

DATE: 16-12-2023

TIME: 10.30 A.M

VENUE: SHRI MATA MANSA DEVI GOVT. SANSKRIT COLLEGE, PANCHKULA

PURPOSE: Regarding NAAC accreditation of Govt. Colleges

A meeting of IQAC in charges and Principals of various govt. colleges of Panchkula district was conducted on **16th December 2023** in the principal office of Shri Mata Mansa Devi Govt. Sanskrit College at **10.30 A.M.** The meeting was chaired by Principal and DHEO **Mrs. Rita Gupta.**

Govt. P. G. College for Women, Sector-14, Panchkula has been assigned the duty of mentoring five colleges of the Panchkula district regarding NAAC accreditation. This was the first meeting regarding the same. The following agenda points were discussed and approved.

1. IQAC coordinator will be the NAAC coordinator and as such there is no in charge named as NAAC coordinator as per NAAC and DGHE guidelines.
2. After successful completion and submission of SSR, NAAC Committee may be constituted at college level to accomplish the task related to peer team visit and NAAC accreditation.
3. IQAC committee in every college should be composed according to NAAC guidelines.
4. Regarding Eligibility Criteria, all the colleges have to adhere to NAAC Guidelines in toto. Govt. College, Morni, being a new college, does not fulfill the eligibility criteria till date, but G.C RaipurRani fulfils the eligibility criteria.
5. Regarding MOUs, it was decided that revised SOP provided by NAAC is to be followed to claim marks during assessment by NAAC, specially MOU's with the sister institutions under the same Trust not to be included.
6. The hard copy of SOP regarding MOU was shared with the IQAC coordinators present in the meeting.
7. Field training must be counted in one of the criteria that is if field training has been done through MOU institute, then it must be counted in MOU Criteria i.e. Criteria 3

otherwise if done from any other organization without any MOU then it will be counted in Criteria 1.

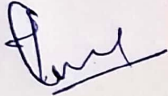
8. For Brainstorming sessions, various NAAC criteria were allocated to different colleges as mentioned below:

- Criterion 1: Govt. Girls College, RaipurRani
- Criterion 2, 3 and 6 Smt. A.A.A. Govt. College, Kalka
- Criterion 4,5 Govt. P.G. College for Women, Sec-14, PKI
- Criterion 7 Shri Mata Mansa Devi Govt. Sanskrit College

9. In Brainstorming sessions, complete IQAC team of the concerned college must participate.

10. For Internal Audit, (academic and administrative) a team must be constituted at DGHE Level to Audit the colleges.

11. In the end the tentative date for next Meeting was decided as 5th / 6th January, 2024 at Govt. P. G. College for Women, Sector-14, Panchkula.



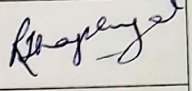
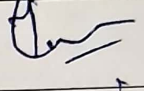
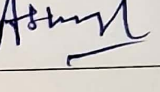
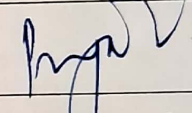
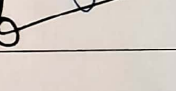
IQAC Coordinator



**Principal
Principal
Govt. P.G. College for Women
Panchkula
Panchkula.**

IQAC Meeting held on 16.12.2023 at 10.30 am at

Shri Mata Mansa Devi Govt. Sanskrit College, Panchkula

Sr. No.	Name	College	Signature
1	DR RENUKA DHYANI	Shri Mata Mansa Devi Govt. Sanskrit College, Panchkula	
2	MENTOR COLLEGE	Govt. P.G. College, Sector-01, Panchkula	
3	Tara Jayant	Govt. College for Women, Sector-14, Panchkula	
4	Ajit Singh	Smt. A.A.A. Govt. P.G. College, Kalka	
5		Govt. College, Barwala (Panchkula)	
6	Puja Bishnoi	Govt. College, Raipur Rani, Panchkula	
7	R. K. Patek	Govt. College, Morni, Panchkula	
8			
9			
10			
11			
12			

Revised SOP for DVV of affiliated colleges 30-5-2023

15.	<p><i>3.5.1 The number of MoUs, collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research and other academic activities during the last five years</i></p>	<ul style="list-style-type: none"> • Copies of MoUs/ collaboration/ related documents indicating the nature of collaboration and activities year-wise. • List of activities conducted under each MoU along with dates of starting and completion year-wise signed by both parties 	<ul style="list-style-type: none"> • The MoUs / Collaboration should be valid for the assessment period. • The collaboration activities of research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work should be facilitated through the mentioned collaboration only. • The MoU should be functional during the assessment period • If the MoU is for three years viz 2011-2013, it shall be counted only once. • At least one activity should have been conducted under an MoU during the assessment period to qualify as a functional MoU with institutions. 	<ul style="list-style-type: none"> • Collaborations with the sister institutions under the same Trust not to be included. • Certificates issued by external agencies to students/Faculty for research/Faculty exchange/Student exchange/ internship cannot be the proof for having collaboration with the external agency. • MoU's with the sister institutions under the same Trust not to be included.
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IQAC District Level Meeting Regarding NAAC Mentoring held at SMMD Govt. Sanskrit College Panchkula on 16-12-2023



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