

**OFFICE OF THE PRINCIPAL GOVT. P.G.COLLEGE FOR WOMEN, PANCHKULA**

To

The Director General Higher Education  
Haryana, Panchkula.

**Subject: Action Taken Report Regarding NAAC Mentoring (May 2024)**

No. GCW/24/4848

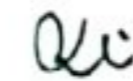
Date: 23-05-2024

In reference to the Additional Chief Secretary to Govt. Haryana memo no. 1/2 -2023 Stat (NAAC) regarding NAAC accreditation of Govt. Colleges and as per the discussion held with the worthy Principal and Chairperson IQAC, following action has been taken by the IQAC regarding NAAC mentoring:

1. The five Govt. Colleges of Panchkula district which have been allotted to our institution for NAAC mentoring were invited for 4<sup>th</sup> official meeting through email.
2. A meeting of the IQAC coordinators of all the mentee colleges was held at Govt. P.G College for Women, Sector-14, Panchkula on **14-5-2024** at **10.30 AM** in the Principal Office. (Minutes of the meeting and attendance attached)
3. NAAC Criterion-VII was presented by IQAC SMMD Govt. Sanskrit College, Panchkula.
4. Brain storming was held on Criterion-VII.
5. The date proposed for next meeting is 3<sup>rd</sup> week of July 2024.



**Convenor IQAC**



**Principal**

**Principal  
Govt. P.G. College for Women  
Sector-14 Panchkula  
Panchkula**

## MINUTES OF THE DISTRICT LEVEL IQAC MEETING REGARDING NAAC MENTORING

DATE: 14-05-2024

TIME: 10.30 A.M.

VENUE: Govt. P. G. College for Women, Sector-14, Panchkula

PURPOSE: Regarding NAAC accreditation of Govt. Colleges

A meeting of IQAC coordinators of Govt. Colleges of Panchkula district was held on **14<sup>th</sup> May 2024** in the Principal Office, Govt. P. G. College for Women, Sector-14, Panchkula at **10.00 A.M.** The meeting was chaired by Vice Principal Dr. Ritu Yadav. IQAC In charge, Ms. Tara Jayant welcomed all the members present in the meeting. Govt. P.G. College for Women, Sector-14, Panchkula has been assigned the duty of mentoring five colleges of Panchkula district regarding NAAC accreditation. This was the 4<sup>th</sup> meeting regarding the same. The following agenda points were discussed and approved:

### **1. Presentation of NAAC Criterion-VII by IQAC SMMD Govt. Sanskrit College Panchkula.**

The power point presentation of **NAAC Criterion-VII** was done by Dr. Renuka Dhyani, IQAC Coordinator SMMD Govt. Sanskrit College Panchkula, which included a detailed outline of the actions to be taken under Criterion 7.

#### **Discussion and Suggestions:**

##### **(1) Institutional Values and Social Responsibilities**

- **Promotion of Gender Equity:** Institutions should implement policies and programs to promote gender equity and conduct workshops, seminars, and awareness campaigns on gender sensitivity.
- **Environmental Consciousness and Sustainability:** Institutions should develop and implement green campus initiatives, conduct environmental awareness programs and promote activities like energy conservation, waste management, water conservation, and use of renewable energy
- **Inclusion and Situatedness:** To ensure the inclusion of differently-abled individuals, facilities like ramps, Divyang washrooms, and learning materials must be provided.

##### **(2) Best Practices**

- All institutions should document and implement innovative practices that contribute to academic excellence and holistic development like green and sustainable campus initiatives, mentorship programs, industry collaborations, and community engagement activities.
- The effectiveness of best practices must be reviewed regularly to make necessary improvements. Feedback from stakeholders should be taken to enhance the practices.

### **(3) Institutional Social Responsibility and Extension Activities**

- Institutions should organize extension activities and outreach programs addressing societal issues such as health, hygiene, literacy, and environmental sustainability in collaboration with NGOs and local bodies.
- The records of ISR activities and their impact on society should be well maintained.

### **(4) Human Values and Professional Ethics**

- Workshops on professional ethics and code of conduct for students and staff should be conducted.
- Anti-ragging and anti-harassment policies must be strictly implemented. Proper mechanism for reporting and addressing grievances must be provided.

### **(5) Green Campus Initiatives**

- Efforts must be done to develop an infrastructure that supports environmental sustainability, such as solar panels, rainwater harvesting systems, waste management, composting, plantation etc.
- Eco-Friendly Practices like use of bicycles, carpooling, battery operated vehicles, plastic-free campus must be adopted.

### **(6) Water and Energy Conservation**


- Water usage must be monitored and conservation practices must be promoted.
- Campaigns to raise awareness about water and energy conservation techniques must be organised.
- Energy audit and water audit must be conducted with the help of external agencies and recommendations must be implemented for reducing energy consumption.

### **(7) Safety and Security**

- Safe campus environment must be ensured with surveillance systems, regular self defence trainings, Pink PCR Vans, establishment of Internal Complaints Committee etc.
- A disaster management plan must be developed and implemented and regular drills and training sessions on emergency preparedness must be conducted.

1. The steps for conducting Gender Audit were explained in detail and the specimen Gender Audit Reports were also shown.
2. The tentative date for next meeting is 3<sup>rd</sup> week of July 2024.

  
IQAC Coordinator

  
Principal  
Govt. P.G. College for Women  
Panchkula.  
Principal  
Govt. P.G. College for Women  
Panchkula



**GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**INTERNAL QUALITY ASSURANCE CELL**

**MEETING FOR NAAC MENTORING**

**Date:** 14-05-2024

**Time:** 10.30 A.M.

**Location:** Principal Office

**Chair Person:** Mrs. Richa Setia, Principal GCW-14, Panchkula

**Purpose:** Regarding NAAC accreditation of Govt. Colleges

**Facilitator:** Ms. Tara Jayant, Convener IQAC

*Tara Jayant*  
14/5/24

**In attendance:**

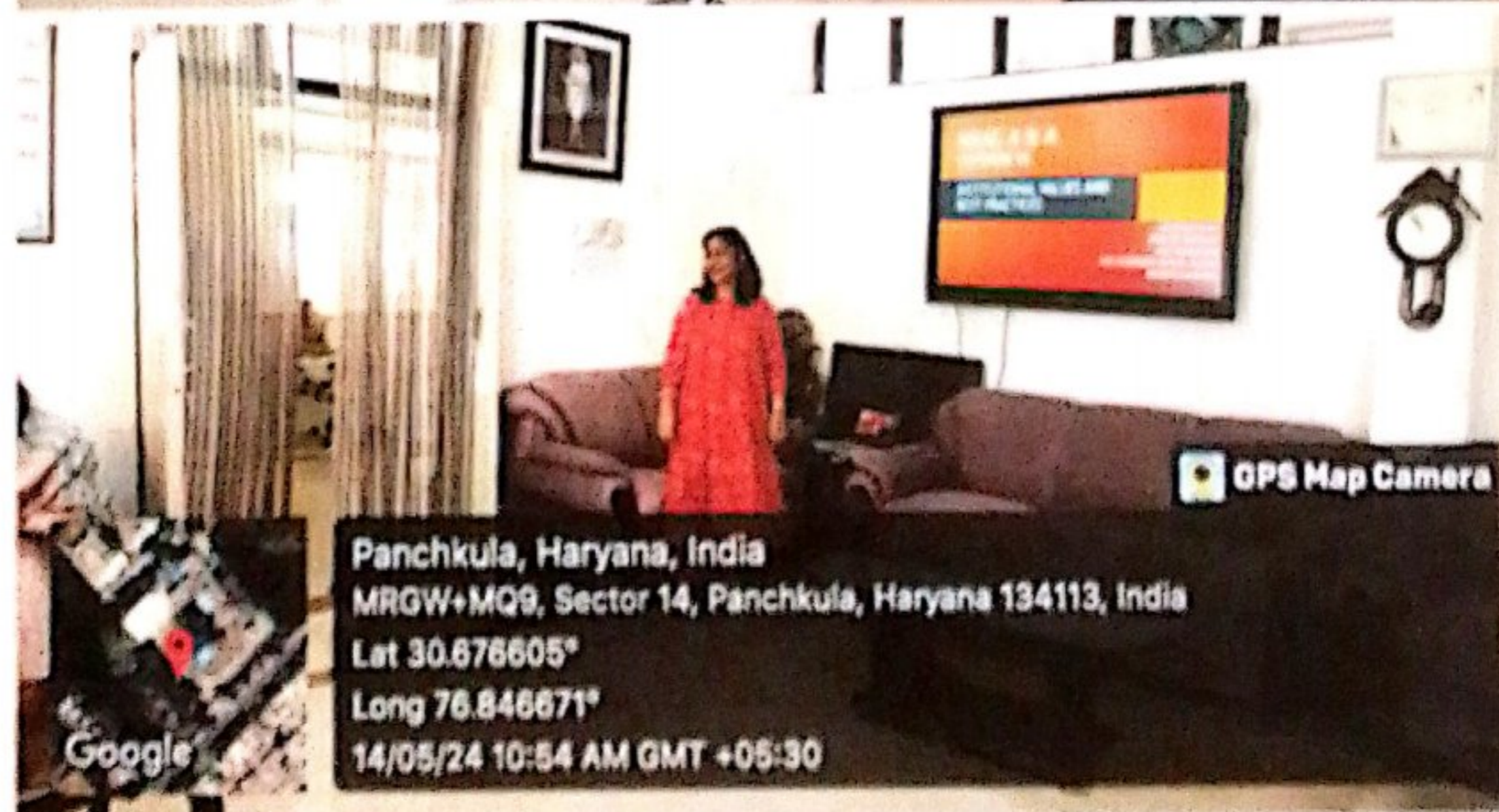
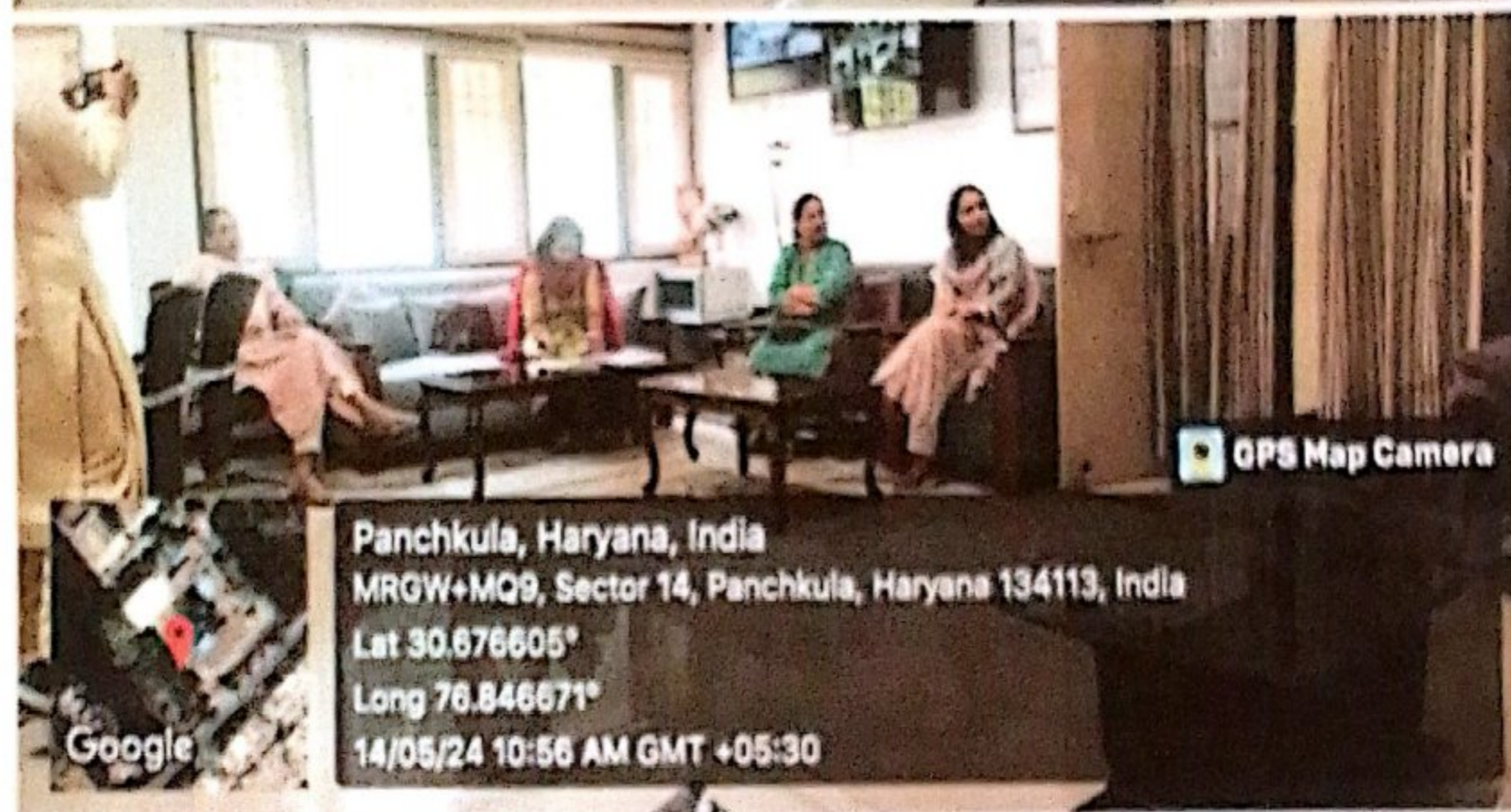
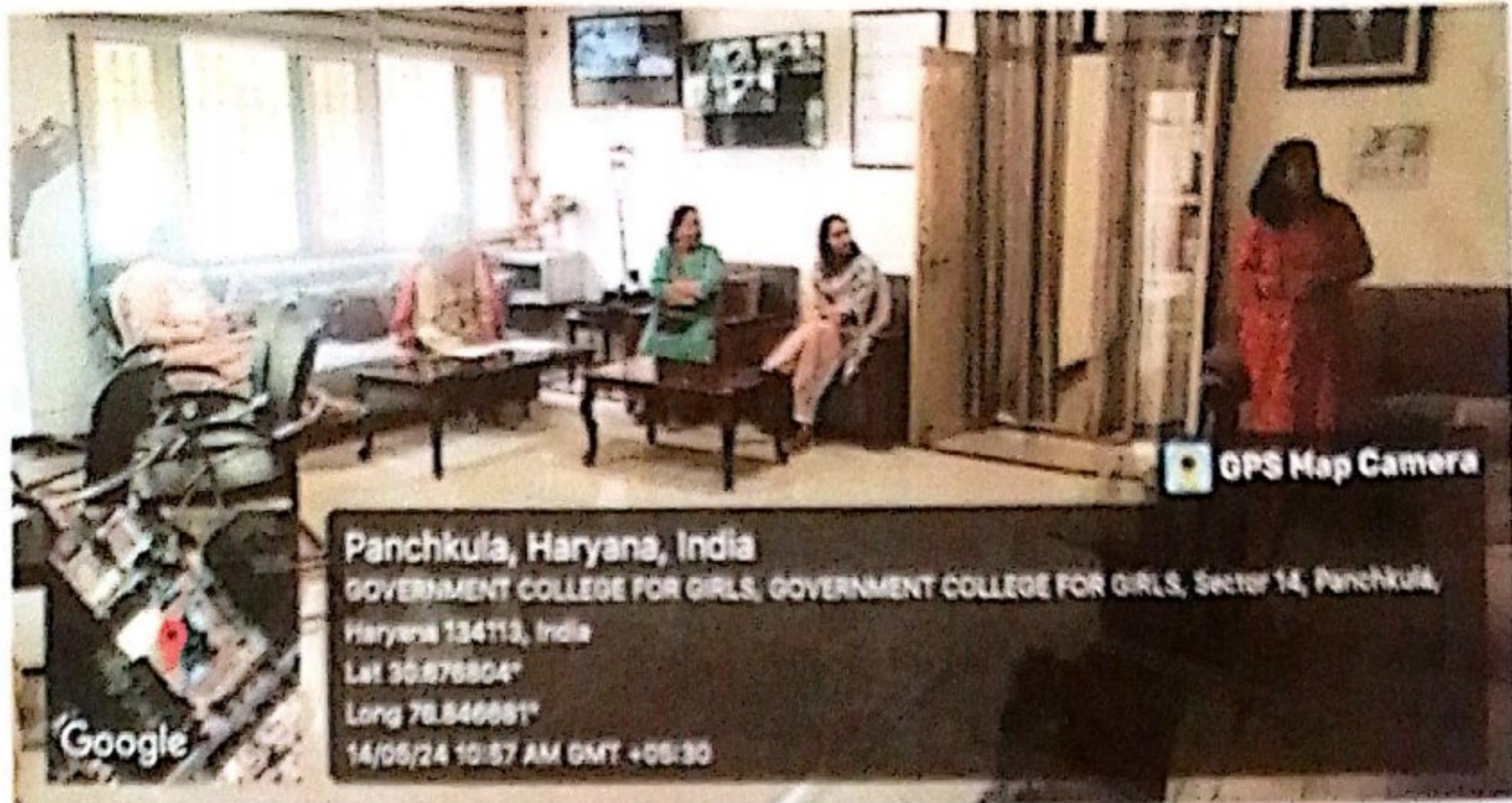
S.No.	Name of IQAC Coordinator/ Member	Name of College	Signature
1.	Dr Renuka Dhyani	SMMD Govt Sanskrit College Panchkula	<i>Renuka</i>
2.	Ms. Aman	Govt. College Barwala Pk	<i>Aman</i>
3.	Dr. Swati Dhull	Govt. College, Rai pur Bari	<i>Swati</i>

*Richa Setia*

**Principal & Chairperson IQAC**

**Principal GCW, Panchkula**  
Govt. P.G. College for Women  
Panchkula

IQAC District Level Meeting Regarding NAAC Mentoring held at Govt. P.G. College for Women Panchkula on 14-5-2024.



*(Tara Jayant)*

Principal  
Govt. P.G. College for Women  
Panchkula

PRINCIPAL  
GCW, Panchkula