

## PROCEEDINGS AND MINUTES OF THE MEETING: [20.09.23]

A meeting regarding recognition and set up of Institutional Developmental plans was held in principal office on 20.09.23. The meeting was chaired by Officiating Principal Dr. Ritu Yadav. Dr. Adarsh Deep, Coordinator welcomed and presented the agenda for discussion and Short-Term and Long-Term plans were set for college.

Dr. Ritu in her address said that a long-term strategic plan/policy is a must for the institute to move forward in the right direction. The plan is important because it provides a baseline for specifying the institution's future direction, priority setting, program development, resource allocation, and evaluation. Dr. Hemant Verma discussed that Institutional Development Plan (IDPs) should be such that forms the backbone on which the plan of action can be taken to bring positive and dynamic changes in the lines of the National Education Policy (NEP). after discussion it was decided that the mission of our institution is to make it a sustainable and render it to fulfill the aims and objectives of the future generations with regard to higher education. Accordingly, a plan is framed for the College for the next 5 years in consultation with teaching and non-teaching staff, the students of the institution and the Internal Quality Assurance Cell (IQAC).

Following Short-Term and Long-Term plans are set for college based on which the college will frame the initiatives, assess the progress, and reach the goals set therein.

### LONG TERM PLANS

1. Proper implementation of the courses and its syllabus as per NEP-2020
2. Offering PG in more subjects.
3. Providing 100% ICT enabled classrooms for teaching-learning.
4. Encouraging and empowering the faculty to conduct innovative teaching and pedagogy.
5. Continuous Professional Development (CPD) for faculty and staff
6. Encourage research work among faculty and students
7. Maintenance of ideal PTR so that faculty can interact with students, conduct research, and can involve in other activities of college as well as extension.
8. Strengthening the student support system.
9. Strong Grievance Redressal system.
10. Emphasis to increase the employability potential of the students.
11. Increasing hostel facilities as per need.
12. Extension for class rooms in existing building.
13. To undertake collaborative work in research and teaching.
14. Improving alumni engagement in various fields of activities of the college.
15. Incorporating the principle of sustainability in all sphere of policies as well as activities.
16. Allocation of budget for environmentally sustainable green campus.
17. To identify new source of funding
18. Installation solar panel.
19. Undergo regular accreditation of the institution by the appropriate body with the aim to attain the highest level of accreditation over the next 5 years
20. Arrangement of advanced scientific instruments for science subjects.
21. Arrangement of library automation and purchase of reference book (both online & offline).
22. Construction of sports hall for indoor sports activities.
23. Proper medical facility to the students and staffs.

## SHORT TERM STRATEGIC PLANS

### (i) CURRICULAR ASPECTS

#### **Target**

- Introducing more Add-on courses to enrich students in various domains to promote multidisciplinary and holistic education as well as to comprehend Indian Knowledge system.
- Organizing students' visit to places of historical importance, scientific contribution, traditions, indigenous literature, and knowledge system.
- Encouraging students to participate in programme like, creative writing, drama, recitations etc. in their own language to promote Indian language.

#### **Strategy**

- Initiate outcome-based education (OBE) wherein students will learn to structure activities to prioritize the result.
- Design, compile and publish study materials for the restructured and newly introduced Add on courses.
- Placement activities by conducting job fairs and hosting Recruitment drives.

### (ii) TEACHING, LEARNING AND EVALUATION

#### **Target**

- To position itself as the primary choice of institute for higher education by ensuring high quality output consistently.
- Holistically uplift weaker students by making special provisions based on their unique needs and learning style.
- To encourage the students to be socially committed global citizens by improving their awareness about current socio, political and environmental scenarios.
- Use of more ICT in teaching and learning process.
- Establish a networking team consisting of all stakeholders to get feedback for the curriculum and its transaction.
- Introduce more student-centric teaching-learning process with special emphasis on technology.
- Strengthening the mentoring system.

#### **Strategy**

- Encourage students and teachers to pursue online courses.
- Remedial classes/bridge courses for the slow learners
- Encourage teachers to incorporate new methods of teaching and learning into the curriculum by attending Faculty Development Programs.
- Organize collaborative learning, like group project, Group discussion, to improve teamwork among students.
- Programme on innovative teaching, pedagogy, classroom delivery techniques, etc.
- Systematic collection and analysis of feedback from all stakeholders and action taken.
- Full digitalization of central library.
- Establishment of MOUs Academic Institution for Student Exchange and other Programmes.
- Organizing students' visit to places of importance to know the history, scientific contributions, traditions, indigenous literature, and knowledge.

## RESEARCH, INNOVATION AND EXTENSION

### Target

- Fostering research culture in the institution. Educational linkages in terms of more MOUs with premier institutions and take up collaborative research projects.
- Promote faculty members to have major/ minor project. International exposure to faculty through joint research with faculty from foreign universities.
- Abide by the guidelines for plagiarism prevention by introducing a plagiarism checker software.
- Encourage Start-up and create an innovation ecosystem.
- Assist Government and local bodies in community projects.
- Adoption of villages.
- Encourage research on local issues.

### Strategy

- Promote inter-disciplinary research within the college.
- Encourage the P.G. students to publish their project work in collaboration with their teacher-guide.
- Encourage innovative, location specific and society relevant research among teachers and students.
- Efforts will be made to undertake awareness programme on various Government schemes for community.
- To arrange programme/competitions where students can explore their ideas and transform those into the prototype.
- Continuation of activities under organic linkages with the neighboring schools.
- Invite Industry experts for motivating students and provide practical knowledge. Promote students to work on real projects for industries.

## (iv) INFRASTRUCTURE AND LEARNING RESOURCES

### Target

- Regular upgradation of the campus infrastructure according to the changing needs. Enhance use of technology in teaching-learning and administration.
- To revamp existing academic and other common facilities.
- Introduction of disabled-friendly Initiatives like introducing mobile apps and QR codes to facilitate easy movement.
- Establishment of Central Instrumentation Facility.

### Strategy

- Technological upgradation of the campus with centralized WiFi, ICT enabled classrooms, modernization of computer labs and fully automated library.
- Sports hall for indoor games, playground, health club, medical Centre, convention center, faculty hostel and recording room.
- Installation and upgradation of solar panels, wastewater treatment plants, Chemical waste treatment plant and rainwater harvesting.
- Upgradation of college canteen facilities.
- Refinement of botanical garden, green house, and nursery.

## STUDENT SUPPORT AND PROGRESSION

### Target

- Refine quality-based education and student exchange programmes.
- Ensure more scholarships for students.
- Engage P.G. students in research studies and motivate them to optimize publication and design-based projects.
- Improve placement activities.
- Fully functional counselling cell to cater the needs of students.
- Analysis and updating of student progression annually.

### Strategy

- Extend scholarship facilities to eligible and financially needy students.
- Appeal will be made to NGOs and philanthropic persons/groups to extend their financial help to the students from socio-economic deprived group (SEDGs).
- Conduct job fairs in collaboration with other institutes.
- Special counselling and mentoring for slow learners.
- Rejuvenate students' clubs to nurture the creativity of the students.
- Organizing capacity enhancement programme, to enhance the leadership capacity of the students.
- Establishment of Start-up incubation center to support the entrepreneurship.

## (vi) GOVERNANCE, LEADERSHIP AND MANAGEMENT

### Target

- Initiative to integrate the Indian knowledge system in the curriculum.
- Enhance the employability skill of the students.
- Encourage start-up and entrepreneurship.
- To conduct various quality audits.
- Providing facilities to the faculty members to prepare e-content under MOOC.
- Undergo regular accreditation of the institution by the appropriate body.
- Apply for various grants to Central and State Govt.
- Providing support to the faculty/staff for capacity building and development.
- Continuous Professional Development (CPD) for faculty and staff, and leadership training.

### Strategy

- Promote participation of staff members in FDPs like refreshers, orientation programmes, short term courses.
- Facilitates participation in online and Face-to-face training programme organized by UGC/IGNOU on leadership training.
- Undertake academic and administrative audit, green and environment audit, energy audit and to implement the recommendations.
- Uphold efficient Grievance Redressal committee, Anti ragging Committee, Anti Sexual Harassment Committee with the participation of staff and students.
- Preparation of Detailed Project Report and submission of the same to respective agency for funding.
- organizing faculty and staff development programme (including pedagogical training, workshops, seminars, and conferences) for improved competence.

(vii) INNOVATIONS AND BEST PRACTICES


**Target**

- Promote sustainable development through eco-friendly practices.
- Ensure proper waste management and water management system.
- Implementation of the green protocol.
- Awareness and sensitivity about environmental issues.
- Ensure gender equity and parity.
- Framing of Gender sensitization action plan.
- Make a global impact on society through education, empowerment, research, innovation and philanthropic activities.
- Introduction of full flagged e-governance in areas of operation.

**Strategy**

- Enhance energy management by installation of solar panels, use of LED bulbs, sensor-based energy conservation system.
- To limit the use of paper in office administration.
- Preservation of various varieties and species of trees in the ecosystem.
- Preservation of natural water resources in the campus.
- Strengthening the Environment & Climate cell, Eco club of the college.
- Observation of environmentally important commemorative days with students, staff and community.
- Undertake Green and environment audit, energy audit, fire audit and implementation of the recommendations.
- Regular Gender sensitization programs.
- Undertake Gender Audit.
- Programs for Transgender Communities.

  
Dr. Adarsh Deep  
IQAC Coordinator

  
Chairperson  
+ Principal  
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