**GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2024-25) EVEN SEMESTER**

**Name of Teacher**:Dr Neelima

**Designation: Assistant Professor**

**Class: Bcom I**

**Subject/ Paper: English/AEC**

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| **S. No.** | **Month** | **Topics to be covered** | **Teaching Learning Strategy** | **Learning Outcomes of Students** | **Remarks** |
| **1.** | **February** | Unit I: Sounds in English Language  Phonetic symbols and their understanding through a dictionary (Oxford Advanced  Learner’s Dictionary)  Transcribing one and two syllable words in English | Introduce the concept of phonetics and its importance in pronunciation.Demonstrate basic symbols used for consonants and vowels. | students will be able to transcribe one and two-syllable words accurately using IPA symbols, improving their pronunciation skills. |  |
| **2.** | **March** | Unit II: Developing Fluency in Speaking Skills  Speech Making: Expository Speech, Argumentative Speech. Dialogues, Role Plays and Group Discussions | Discuss the key elements of expository and argumentative speeches, focusing on clear explanations and logical flow. | students will be able to express their ideas clearly, argue points effectively, and participate in group discussions. |  |
| **3.** | **April** | Unit III: Proper use of Punctuation and Capitalization | Discuss the basic punctuation marks (period, comma, question mark, exclamation mark, colon, semicolon, etc.) and their functions in writing. | students will confidently write sentences and paragraphs with correct punctuation and capitalization. |  |
| **4.** | **May** | Unit IV: Introduction to Tenses | Provide an overview of tenses (present, past, future) and their forms (simple, continuous, perfect, and perfect continuous). | students will demonstrate a better grasp of tense consistency in both speaking and writing. |  |

* **Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule**

**Signature of Teacher Principal**

**GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2023-24) EVEN SEMESTER**

**Name of Teacher**: **Dr. Jyoti Sharma**

**Designation: Assistant Professor**

**Subject/ Paper: ENGLISH**

**Class: AEC**

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| **S. No.** | **Month** | **Topics to be covered** | **Learning Outcomes of Students** | **Remarks if any** |
| **1.** | **February** | * Phonetics * Speaking skills | * **Communication skills** |  |
| **2.** | **March** | * Speech making * Dialogue * Group discussion | * **Practical application skills being read theoretically** | **Assignment 1** |
| **3.** | **April** | * Punctuation | * **Writing skills** | **Assignment 2** |
| **4.** | **May** | * Tenses | * **Overall re-reading of the syllabus** | **Unit Test** |

* **Two assignments and one unit test will be taken as per schedule.**

**Signature of Teacher**

**GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2024-25) EVEN SEMESTER**

**Name of Teacher**: Dr. Sunita Rani

**Designation: Assistant Professor**

**Class: BA-I (Semester-I1)**

**Subject/ Paper: Hindi (AEC)**

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| **Sr. No.** | **Month** | **Topics to be covered** | **Teaching Learning Strategy** | **Learning Outcomes of Students** | **Remarks** |
| **1.** | फ़रवरी | सम्प्रेषणकाअर्थ, प्रकृतिमहत्वऔरउद्देश्य, सम्प्रेषणकेतत्ववप्रकार, सम्प्रेषणकीविशेषताएं, सम्प्रेषणकीप्रक्रिया, अन्तर्राष्ट्रीयसम्प्रेषणवासांस्कृतिकभिन्नता, प्रौ‌द्योगिकीआधारितसम्प्रेषणउपकरण, मौखिकऔरगैरमौखिक। | समूह-शिक्षण एवं शिक्षण | विद्यार्थियोंकोहिंदीभाषामेंसंचारसेपरिचितकरायाजाएगा। |  |
| **2.** | मार्च | सम्प्रेषणश्रवणप्रक्रिया, श्रवणमेंबाधाएं, श्रवणकेप्रकार, प्रभावीढंगसेश्रवणकेलाभ, नोटलेनाऔरनोटबनाना। | व्यक्तिगत शिक्षण/स्वअध्ययन | वेबोलनेकेकौशलकेविभिन्नपहलुओंऔरसंचारमेंउनकेउपयोगकोसीखेंगे |  |
| **3.** | अप्रैल | भारतमेंबोलीजानेवालीहिन्दी, हिन्दीभाषणध्वनियोंकाविवरणऔरअभिव्यक्ति, हिन्दीमेंभाषणकेअंग, वर्तनऔरउच्चारण, शब्दकोशकेअनुसारशब्दोंमेंप्राप्तउच्चारणकाअन्तर्राष्ट्रीयध्वन्यात्मकवर्णमालाप्रतिलेखन। | सहकर्मी शिक्षण | वेविरामचिह्नोंऔरकैपिटलाइज़ेशनकाव्यावहारिकउपयोगसीखेंगे। |  |
| **4.** | मई | प्रस्तुतिकौशल, साक्षात्कारकौशल, साक्षात्कारकेलिएतैयारी, साक्षात्कारतकनीक, सार्वजनिकभाषण, भाषणकीतैयारी, भाषणकाआयोजन, भाषणकीप्रस्तुति। | समस्या समाधान के माध्यम से सीखना | उन्हेंसंचारकाव्यापकज्ञानहोगा। |  |

* **Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.**

**Signature of Teacher Principal**

**GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2024-25) EVEN SEMESTER**

**Name of Teacher**: Anju Goel

**Designation: Associate Professor**

**Subject/ Paper: ENGLISH**

**Class: AEC**

| **S. No.** | **Month** | **Topics to be covered** | **Learning Outcomes of Students** | **Remarks if any** |
| --- | --- | --- | --- | --- |
| **1.** | **February** | * Phonetics * Speaking skills | * **Communication skills** |  |
| **2.** | **March** | * Speech making * Dialogue * Group discussion | * **Practical application skills being read theoretically** | **Assignment 1** |
| **3.** | **April** | * Punctuation | * **Writing skills** | **Assignment 2** |
| **4.** | **May** | * Tenses | * **Overall re-reading of the syllabus** | **Unit Test** |

* **Two assignments and one unit test will be taken as per schedule.**

**Signature of Teacher**