**GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2024-25) EVEN SEMESTER**

**Name of Teacher**:Dr Neelima

**Designation: Assistant Professor**

**Class: Bcom I**

**Subject/ Paper: English/AEC**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Month** |  **Topics to be covered** | **Teaching Learning Strategy** | **Learning Outcomes of Students** | **Remarks**  |
| **1.** | **February**  | Unit I: Sounds in English LanguagePhonetic symbols and their understanding through a dictionary (Oxford AdvancedLearner’s Dictionary)Transcribing one and two syllable words in English | Introduce the concept of phonetics and its importance in pronunciation.Demonstrate basic symbols used for consonants and vowels. | students will be able to transcribe one and two-syllable words accurately using IPA symbols, improving their pronunciation skills. |  |
| **2.** | **March** | Unit II: Developing Fluency in Speaking SkillsSpeech Making: Expository Speech, Argumentative Speech. Dialogues, Role Plays and Group Discussions | Discuss the key elements of expository and argumentative speeches, focusing on clear explanations and logical flow. | students will be able to express their ideas clearly, argue points effectively, and participate in group discussions. |  |
| **3.** | **April**  | Unit III: Proper use of Punctuation and Capitalization | Discuss the basic punctuation marks (period, comma, question mark, exclamation mark, colon, semicolon, etc.) and their functions in writing. | students will confidently write sentences and paragraphs with correct punctuation and capitalization. |  |
| **4.** | **May** | Unit IV: Introduction to Tenses | Provide an overview of tenses (present, past, future) and their forms (simple, continuous, perfect, and perfect continuous). | students will demonstrate a better grasp of tense consistency in both speaking and writing. |  |

* **Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.**

**Signature of Teacher Principal**

 **GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2024-25) EVEN SEMESTER**

**Name of Teacher**: Dr Neelima

**Designation: Assistant Professor**

**Class: Bcom II**

**Subject/ Paper: English/AEC**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Month** |  **Topics to be covered** | **Teaching Learning Strategy** | **Learning Outcomes of Students** | **Remarks**  |
| **1.** | **February** | Unit I: Vocabulary BuildingWord formation and understating word roots, prefixes, and suffixes | Discussion on how words are formed through roots, prefixes, and suffixes. | Students will develop the ability to use new vocabulary based on word formation and understand how altering the structure of a word changes its meaning. |  |
| **2.** | **March** | Unit II: Types of Sentences and Transformation of Sentences | Use simple sentences and demonstrate how they can be transformed | Students will be able to identify and construct sentences into various structures while preserving their meaning. |  |
| **3.** | **April** | Unit III: Public Speech, Persuasion TechniquesVarious Aspects of Conversation: Starting a Conversation/Controlling a Conversation | Watch and analyze short public speeches, identifying persuasive techniques. | Students will develop skills to manage conversations and will be confident in giving brief public speeches and engaging in persuasive communication. |  |
| **4.** | **May** | Unit IV: Coherence and Unity in a Paragraph, Transition Words and PhrasesLearning Contextual Vocabulary through Reading a Passage or Literary Text.  | Discuss the importance of having a clear main idea and a list of transition words and using them to link ideas logically in written and oral exercises. | Students will understand the principles of paragraph unity and the use of transition words to improve the flow of their writing and speech. |  |

* **Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.**

**Signature of Teacher Principal**

GOVT.P.G.COLLEGEFORWOMEN,SECTOR-14,PANCHKULA LESSON-PLAN (Session 2024-25) EVEN SEMESTER

**Name of Teacher**:**Dr Jyoti SharmaDesignation:AssistantProfessor Class: B.C.A.-II**

**Subject/Paper: English/AEC**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.****No.** | **Month** | **Topicstobe covered** | **Teaching Learning** | **LearningOutcomes of Students** | **Remark s** |
| **1.** | **February** | Unit I: Vocabulary Building Word | Discussion on how words are formed | Students will develop the ability to use newvocabulary |  |
|  |  | formationand | through | basedonword |
|  |  | understating | roots, | formationand |
|  |  | word roots, | prefixes, | understandhow |
|  |  | prefixes,and | and | altering the |
|  |  | suffixes | suffixes. | structureofa |
|  |  |  |  | word changes |
| **2.** | **March** | Unit II: Types of Sentences and Transformation of Sentences | Use simple sentences and demonstrate how they can be | Studentswillbe able to identify and construct sentences into various structureswhile |  |
|  |  |  | transformed | preservingtheir |
|  |  |  |  | meaning. |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **3.** |  | UnitIII:Public Speech, | Watchand analyze | Students will developskills |  |
|  | **April** | PersuasionTechniques | shortpublicspeeches, | tomanageconversations |
|  |  | Various | identifying | andwillbe |
|  |  | Aspectsof | persuasive | confidentin |
|  |  | Conversation: | techniques. | giving brief |
|  |  | Startinga |  | publicspeeches |
|  |  | Conversation/ |  | andengagingin |
|  |  | Controllinga |  | persuasive |
| **4.** | **May** | Unit IV: Coherenceand | Discussthe importance | Students will understandthe |  |
|  |  | Unityina | ofhavinga | principles of |
|  |  | Paragraph, | clear main | paragraphunity |
|  |  | Transition | ideaanda | andtheuseof |
|  |  | Wordsand | list of | transitionwords |
|  |  | Phrases | transition | toimprovethe |
|  |  | Learning | wordsand | flowoftheir |
|  |  | Contextual | usingthem | writingand |
|  |  | Vocabulary | tolinkideas | speech. |
|  |  | through | logicallyin |  |
|  |  | Readinga | writtenand |  |
|  |  | Passageor | oral |  |

* **Seminar/Presentation/Assignment/Quiz/ClassTest/Mid-TermExamwill be taken as per schedule.**

**SignatureofTeacher Principal**

GOVT.P.G.COLLEGEFORWOMEN,SECTOR-14,PANCHKULA LESSON-PLAN (Session 2024-25) EVEN SEMESTER

**Name of Teacher**:**Dr Jyoti SharmaDesignation:AssistantProfessor Class: B.C.A.-II**

**Subject/Paper: English/AEC**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.****No.** | **Month** | **Topicstobe covered** | **Teaching Learning** | **LearningOutcomes of Students** | **Remark s** |
| **1.** | **February** | Unit I: Vocabulary Building Word | Discussion on how words are formed | Students will develop the ability to use newvocabulary |  |
|  |  | formationand | through | basedonword |
|  |  | understating | roots, | formationand |
|  |  | word roots, | prefixes, | understandhow |
|  |  | prefixes,and | and | altering the |
|  |  | suffixes | suffixes. | structureofa |
|  |  |  |  | word changes |
| **2.** | **March** | Unit II: Types of Sentences and Transformation of Sentences | Use simple sentences and demonstrate how they can be | Studentswillbe able to identify and construct sentences into various structureswhile |  |
|  |  |  | transformed | preservingtheir |
|  |  |  |  | meaning. |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **3.** |  | UnitIII:Public Speech, | Watchand analyze | Students will developskills |  |
|  | **April** | PersuasionTechniques | shortpublicspeeches, | tomanageconversations |
|  |  | Various | identifying | andwillbe |
|  |  | Aspectsof | persuasive | confidentin |
|  |  | Conversation: | techniques. | giving brief |
|  |  | Startinga |  | publicspeeches |
|  |  | Conversation/ |  | andengagingin |
|  |  | Controllinga |  | persuasive |
| **4.** | **May** | Unit IV: Coherenceand | Discussthe importance | Students will understandthe |  |
|  |  | Unityina | ofhavinga | principles of |
|  |  | Paragraph, | clear main | paragraphunity |
|  |  | Transition | ideaanda | andtheuseof |
|  |  | Wordsand | list of | transitionwords |
|  |  | Phrases | transition | toimprovethe |
|  |  | Learning | wordsand | flowoftheir |
|  |  | Contextual | usingthem | writingand |
|  |  | Vocabulary | tolinkideas | speech. |
|  |  | through | logicallyin |  |
|  |  | Readinga | writtenand |  |
|  |  | Passageor | oral |  |

* **Seminar/Presentation/Assignment/Quiz/ClassTest/Mid-TermExamwill be taken as per schedule.**

**Signature of Teacher Principal**

 **GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2024-25) EVEN SEMESTER**

**Name of Teacher**: Dr Neelima

**Designation: Assistant Professor**

**Class: Bcom II**

**Subject/ Paper: English/AEC**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Month** |  **Topics to be covered** | **Teaching Learning Strategy** | **Learning Outcomes of Students** | **Remarks**  |
| **1.** | **February** | Unit I: Vocabulary BuildingWord formation and understating word roots, prefixes, and suffixes | Discussion on how words are formed through roots, prefixes, and suffixes. | Students will develop the ability to use new vocabulary based on word formation and understand how altering the structure of a word changes its meaning. |  |
| **2.** | **March** | Unit II: Types of Sentences and Transformation of Sentences | Use simple sentences and demonstrate how they can be transformed | Students will be able to identify and construct sentences into various structures while preserving their meaning. |  |
| **3.** | **April** | Unit III: Public Speech, Persuasion TechniquesVarious Aspects of Conversation: Starting a Conversation/Controlling a Conversation | Watch and analyze short public speeches, identifying persuasive techniques. | Students will develop skills to manage conversations and will be confident in giving brief public speeches and engaging in persuasive communication. |  |
| **4.** | **May** | Unit IV: Coherence and Unity in a Paragraph, Transition Words and PhrasesLearning Contextual Vocabulary through Reading a Passage or Literary Text.  | Discuss the importance of having a clear main idea and a list of transition words and using them to link ideas logically in written and oral exercises. | Students will understand the principles of paragraph unity and the use of transition words to improve the flow of their writing and speech. |  |

* **Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.**

**Signature of Teacher Principal**

 **GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2024-25) EVEN SEMESTER**

**Name of Teacher**:Dr Neelima

**Designation: Assistant Professor**

**Class: Bcom I**

**Subject/ Paper: English/AEC**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Month** |  **Topics to be covered** | **Teaching Learning Strategy** | **Learning Outcomes of Students** | **Remarks**  |
| **1.** | **February**  | Unit I: Sounds in English LanguagePhonetic symbols and their understanding through a dictionary (Oxford AdvancedLearner’s Dictionary)Transcribing one and two syllable words in English | Introduce the concept of phonetics and its importance in pronunciation.Demonstrate basic symbols used for consonants and vowels. | students will be able to transcribe one and two-syllable words accurately using IPA symbols, improving their pronunciation skills. |  |
| **2.** | **March** | Unit II: Developing Fluency in Speaking SkillsSpeech Making: Expository Speech, Argumentative Speech. Dialogues, Role Plays and Group Discussions | Discuss the key elements of expository and argumentative speeches, focusing on clear explanations and logical flow. | students will be able to express their ideas clearly, argue points effectively, and participate in group discussions. |  |
| **3.** | **April**  | Unit III: Proper use of Punctuation and Capitalization | Discuss the basic punctuation marks (period, comma, question mark, exclamation mark, colon, semicolon, etc.) and their functions in writing. | students will confidently write sentences and paragraphs with correct punctuation and capitalization. |  |
| **4.** | **May** | Unit IV: Introduction to Tenses | Provide an overview of tenses (present, past, future) and their forms (simple, continuous, perfect, and perfect continuous). | students will demonstrate a better grasp of tense consistency in both speaking and writing. |  |

* **Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.**

**Signature of Teacher Principal**

 **GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2024-25) EVEN SEMESTER**

**Name of Teacher**: Dr Neelima

**Designation: Assistant Professor**

**Class: Bcom II**

**Subject/ Paper: English/AEC**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Month** |  **Topics to be covered** | **Teaching Learning Strategy** | **Learning Outcomes of Students** | **Remarks**  |
| **1.** | **February** | Unit I: Vocabulary BuildingWord formation and understating word roots, prefixes, and suffixes | Discussion on how words are formed through roots, prefixes, and suffixes. | Students will develop the ability to use new vocabulary based on word formation and understand how altering the structure of a word changes its meaning. |  |
| **2.** | **March** | Unit II: Types of Sentences and Transformation of Sentences | Use simple sentences and demonstrate how they can be transformed | Students will be able to identify and construct sentences into various structures while preserving their meaning. |  |
| **3.** | **April** | Unit III: Public Speech, Persuasion TechniquesVarious Aspects of Conversation: Starting a Conversation/Controlling a Conversation | Watch and analyze short public speeches, identifying persuasive techniques. | Students will develop skills to manage conversations and will be confident in giving brief public speeches and engaging in persuasive communication. |  |
| **4.** | **May** | Unit IV: Coherence and Unity in a Paragraph, Transition Words and PhrasesLearning Contextual Vocabulary through Reading a Passage or Literary Text.  | Discuss the importance of having a clear main idea and a list of transition words and using them to link ideas logically in written and oral exercises. | Students will understand the principles of paragraph unity and the use of transition words to improve the flow of their writing and speech. |  |

* **Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.**

**Signature of Teacher Principal**

 **GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2023-24) EVEN SEMESTER**

**Name of Teacher**: **Dr. Jyoti Sharma**

**Designation: Assistant Professor**

**Subject/ Paper: ENGLISH**

**Class: AEC**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No.** | **Month** |  **Topics to be covered** | **Learning Outcomes of Students** | **Remarks if any** |
| **1.** | **February**  | * Phonetics
* Speaking skills
 | * **Communication skills**
 |  |
| **2.** | **March** | * Speech making
* Dialogue
* Group discussion
 | * **Practical application skills being read theoretically**
 | **Assignment 1** |
| **3.** | **April**  | * Punctuation
 | * **Writing skills**
 | **Assignment 2** |
| **4.** | **May** | * Tenses
 | * **Overall re-reading of the syllabus**
 | **Unit Test**  |

* **Two assignments and one unit test will be taken as per schedule.**

**Signature of Teacher**

**GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2024-25) EVENSEMESTER**

**Name of Teacher**:Dr. Sunita Rani

**Designation: Assistant Professor**

**Class: BA-II (Semester-IV)**

**Subject/ Paper:Hindi (AEC)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Month** |  **Topics to be covered** | **Teaching Learning Strategy** | **Learning Outcomes of Students** | **Remarks**  |
| **1.** | **फ़रवरी** | व्यक्तित्व: व्यक्तित्वकीपरिभाषा, व्यक्तित्वविकासकेतत्व, प्रकार, नरमकौशल, नरमकौशलमेंसुधार, व्यक्तित्वलक्षणनेतृत्वगुण, स्वामीविवेकानन्दकेव्यक्तित्वविकासकीअवधारणा।व्यक्तित्वविकासमेंभाषाएवंसाहित्यकायोगदान। | **समूह-शिक्षणएवंशिक्षण** | **छात्रव्यक्तित्वविकासकेलिएअपनीशब्दावलीबढ़ाएँगे।** |  |
| **2.** | **मार्च** | नेतृत्वयोजना : नेतृत्वसेअभिप्राय, सफलनेताकेगुण, नेतृत्वकेलाभ, प्रेरणाऔरलक्ष्यकानिर्धारण, लक्ष्यप्राप्ति, सफलता-विफलताकीअवधारणा, सफलताप्राप्तकरनेमेंबाधाएं, सफलताकेजिम्मेदारकारक, टीमनिर्माण, टीमकार्य, इमोशनलइंटेलीजन्सकाअर्थएवंमहत्व। | **व्यक्तिगतशिक्षण/स्वअध्ययन** | **वेनेतृत्वकेविभिन्नप्रकारोंकोसीखेंगे** |  |
| **3.** | **अप्रैल** | मूल्यःमूल्योंकीशक्ति, व्यक्तिगतमूल्य, सांस्कृतिकमूल्य, सामाजिकमूल्य।शिष्टाचार : शिष्टाचारकावर्गीकरण, अच्छेआचरणकीअभ्यास, आत्मानुशासनकामहत्व, आत्ममूल्यांकनएवंविकास। | **सहकर्मीशिक्षण** | **वेमूल्योंऔरशिष्टाचारकेमहत्वकेबारेमेंजानेंगे।** |  |
| **4.** | **मई** | समयप्रबन्धन : अर्थमहत्व, समयप्रबन्धनकीतकनीकऔरशैलियां, टाइममैट्रिक्स, प्रभावीशैड्यूलिंग।तनावप्रबन्धनतनावप्रबन्धनकाअर्थ, परिचय, कारणतनावकेप्रभावएवंप्रकार, तनावकेस्त्रोत, तनावप्रबन्धनकीतरकीब। | **समस्यासमाधानकेमाध्यमसेसीखना** | **वेसमयप्रबंधनकाव्यावहारिकउपयोगसीखेंगे** |  |

* **Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.**

**Signature of Teacher Principal**

 **GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2024-25) EVEN SEMESTER**

**Name of Teacher**: Dr. Sunita Rani

**Designation: Assistant Professor**

**Class: BA-II (Semester-IV)**

**Subject/ Paper:Major Hindi**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Month** |  **Topics to be covered** | **Teaching Learning Strategy** | **Learning Outcomes of Students** | **Remarks**  |
| **1.** | **फ़रवरी** | प्लेटोकाव्यसंबंधीमान्यताएँ,अरस्तुअनुकृतिएवंविरेचन,लॉजाइनसकाव्यमेंउदात्तकीअवधारणा | **समूह-शिक्षणएवंशिक्षण** | **वेपाश्चात्यकाव्यशास्त्रकेविभिन्नपहलुओंकेबारेमेंजाननेमेंसक्षमहोंगे।** |  |
| **2.** | **मार्च** | वडर्सवर्थकाव्यभाषाकासिद्धान्त,कॉलरिजकल्पनाऔरफैन्टेसी।क्रोचेअभिव्यंजनावाद। | **व्यक्तिगतशिक्षण/स्वअध्ययन** | **उन्हेंपाश्चात्यकाव्यशास्त्रकेविभिन्नपहलुओंसेपरिचितकरायाजाएगा।** |  |
| **3.** | **अप्रैल** | टी.एस. एलियटपरम्पराऔरवैयक्तिकप्रतिभा, निवैयक्तिकताकासिद्धान्तमैथ्यूऑरनाल्डकेसाहित्यसिद्धांतआई.ए. रिचडर्समूल्यसिद्धान्त, सम्प्रेषणसिद्धान्त | **सहकर्मीशिक्षण** | **वेपाश्चात्यकाव्यशास्त्रकीपृष्ठभूमिकोसमझेंगे।** |  |
| **4.** | **मई** | मार्क्सवादीसमीक्षा,मनोविश्लेषणवादीसमीक्षाआधुनिकताऔरउत्तरआधुनिकता | **समस्यासमाधानकेमाध्यमसेसीखना** | **उन्हेंपाश्चात्यकाव्यशास्त्रकेविचारकसेपरिचितकरायाजाएगा।** |  |

* **Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.**

**Signature of Teacher Principal**

**GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2024-25) EVEN SEMESTER**

**Name of Teacher**: Dr. Sunita Rani

**Designation: Assistant Professor**

**Class: BA-I (Semester-I1)**

**Subject/ Paper: Minor Hindi**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Month** |  **Topics to be covered** | **Teaching Learning Strategy** | **Learning Outcomes of Students** | **Remarks**  |
| **1.** |  **फ़रवरी** | राजभाषा: परिभाषा और प्रकृति (स्वरूप), सम्पर्क भाषा, राष्ट्रभाषा और राजभाषा में अन्तर, प्रशासन और राजभाषा का अन्तः सम्बन्ध, राजभाषा का चयन, स्वीकृति और राष्ट्र की अन्य भाषाओं में सहसम्बन्ध, मानक भाषा और राजभाषा। | **समूह-शिक्षण एवं शिक्षण** | **विद्यार्थियों को सरकारी हिंदी से परिचित कराया जाएगा।** |  |
| **2.** | **मार्च** | राजभाषा हिंदी की संवैधानिक व्यवस्था राजभाषा अधिनियम, राष्ट्रपति के राजभाषा संपर्क आदेश, राजभाषा संकल्प 1988, राजभाषा नियम, द्विभाषा नीति, त्रिभाषा-सूत्र, हिंदी भाषी अर्थव्यवस्था और हिंदी साहित्य में राष्ट्रभाषा हिंदी की वर्तमान स्थिति। | **व्यक्तिगत शिक्षण/स्वअध्ययन** | **वे लेखन कौशल के विभिन्न पहलुओं और संचार में उनके उपयोग के बारे में जानेंगे** |  |
| **3.** | **अप्रैल** | हिन्दी का वैज्ञानिक और तकनीकी विकास उपलब्धियां और सीमाएं। कार्यालयी हिन्दी में अनुवाद की समस्या, मौलिक लेखन की भाषा के रूप में हिन्दी, अनुवाद भाषा के रूप में राजभाषा हिन्दी का विकास, न्यायपालिका, बैंकिंग बीमा आदि में राजभाषा हिन्दी। | **सहकर्मी शिक्षण** | **वे विभिन्न विषयों में आधिकारिक भाषाओं के व्यावहारिक उपयोग को सीखेंगे।** |  |
| **4.** | **मई** | राजभाषा हिन्दी का अनुपयुक्त पक्ष हिन्दी आलेख, टिप्पण, संक्षेपण, पत्राचार, हिन्दी टंकण, मुद्रण एवं कम्प्यूटरीकरण की अद्यतन स्थिति, हिन्दी के प्रचार प्रसार में विभिन्न संस्थाओं की भूमिका, अन्तर्राष्ट्रीय स्तर पर हिन्दी, राष्ट्रसंघ में हिन्दी, विश्व हिन्दी सम्मेलन और हिन्दी। | **समस्या समाधान के माध्यम से सीखना** | **न्हें सरकारी हिंदी का व्यापक ज्ञान होगा।** |  |

* **Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.**

**Signature of Teacher Principal**

**GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2024-25) EVEN SEMESTER**

**Name of Teacher**: Dr. Sunita Rani

**Designation: Assistant Professor**

**Class: BA-I (Semester-I1)**

**Subject/ Paper: Hindi (AEC)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Month** |  **Topics to be covered** | **Teaching Learning Strategy** | **Learning Outcomes of Students** | **Remarks**  |
| **1.** |  फ़रवरी | सम्प्रेषणकाअर्थ, प्रकृतिमहत्वऔरउद्देश्य, सम्प्रेषणकेतत्ववप्रकार, सम्प्रेषणकीविशेषताएं, सम्प्रेषणकीप्रक्रिया, अन्तर्राष्ट्रीयसम्प्रेषणवासांस्कृतिकभिन्नता, प्रौ‌द्योगिकीआधारितसम्प्रेषणउपकरण, मौखिकऔरगैरमौखिक। | समूह-शिक्षण एवं शिक्षण | विद्यार्थियोंकोहिंदीभाषामेंसंचारसेपरिचितकरायाजाएगा। |  |
| **2.** | मार्च | सम्प्रेषणश्रवणप्रक्रिया, श्रवणमेंबाधाएं, श्रवणकेप्रकार, प्रभावीढंगसेश्रवणकेलाभ, नोटलेनाऔरनोटबनाना। | व्यक्तिगत शिक्षण/स्वअध्ययन | वेबोलनेकेकौशलकेविभिन्नपहलुओंऔरसंचारमेंउनकेउपयोगकोसीखेंगे |  |
| **3.** | अप्रैल | भारतमेंबोलीजानेवालीहिन्दी, हिन्दीभाषणध्वनियोंकाविवरणऔरअभिव्यक्ति, हिन्दीमेंभाषणकेअंग, वर्तनऔरउच्चारण, शब्दकोशकेअनुसारशब्दोंमेंप्राप्तउच्चारणकाअन्तर्राष्ट्रीयध्वन्यात्मकवर्णमालाप्रतिलेखन। | सहकर्मी शिक्षण | वेविरामचिह्नोंऔरकैपिटलाइज़ेशनकाव्यावहारिकउपयोगसीखेंगे। |  |
| **4.** | मई | प्रस्तुतिकौशल, साक्षात्कारकौशल, साक्षात्कारकेलिएतैयारी, साक्षात्कारतकनीक, सार्वजनिकभाषण, भाषणकीतैयारी, भाषणकाआयोजन, भाषणकीप्रस्तुति। | समस्या समाधान के माध्यम से सीखना | उन्हेंसंचारकाव्यापकज्ञानहोगा। |  |

* **Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.**

**Signature of Teacher Principal**

**GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2024-25) EVEN SEMESTER**

**Name of Teacher**: Dr. Sunita Rani

**Designation: Assistant Professor**

**Class: BA-III (Semester-V1)**

**Subject/ Paper: Hindi (AEC)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Month** |  **Topics to be covered** | **Teaching Learning Strategy** | **Learning Outcomes of Students** | **Remarks**  |
| **1.** | जनवरी | बालमुकुन्दगुप्त, आचार्यरामचन्द्रशुक्तकेनिबन्ध, सप्रसंगव्याख्या,आलोचनात्मकप्रश्न, हरियाणवीभाषाकाउद्‌‌भवऔरविकास, हरियाणवीभाषाकीप्रमुखबोलियां। | समूह-शिक्षण एवं शिक्षण | पाठ्यक्रममेंअलग-अलगविषयोंपरलिखेगएनिबंधसंकलितहैइननिबंधों केमाध्यमसेछात्राओंमेंदेशप्रेम, सामाजिकजागरण, लोकसंस्कृतिसेअवगतकरवायागयाहै। |  |
| **2.** | फ़रवरी | महादेवीवर्मा(संस्मरण)आचार्यहजारीप्रसादद्विवेदी(ललितनिबंध)आलोचनात्मकप्रशन,विद्यानिवासमिश्रा,हरिशंकरपरसाई,व्यंग्यात्मकनिबंधहरियाणाकासांगपरंपराकाउद्भवऔरविकास। | व्यक्तिगत शिक्षण/स्वअध्ययन |  |  |
| **3.** | मार्च | हरियाणवीभाषाकाआधुनिकसाहित्य,हरियाणवीकविताकीपरंपराऔरप्रवृतियां,हरियाणाकागद्यसाहित्यउद्भवऔरविकास(उपन्यास,कहानी,नाटक)आलोचनात्मकप्रश्न। | सहकर्मी शिक्षण |  |  |
| **4.** | अप्रैल | राहुलसांस्कृत्यायन(यात्रावृतांत)सभीनिबंधोंकेआलोचनात्मकप्रश्नववस्तुनिष्ठप्रश्नपत्रकारितास्वरूपऔरप्रकार,शीर्षककीसंरचना,संपादककेगुणऔरदायित्व,फीचरलेखन,स्वतंत्रप्रेसकीअवधारणा,संपूर्णपाठ्यक्रमकीदोहराई। | समस्या समाधान के माध्यम से सीखना |  |  |

* **Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.**

**Signature of Teacher Principal**

**GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2024-25) EVEN SEMESTER**

**Name of Teacher**: Dr. Sunita Rani

**Designation: Assistant Professor**

**Class: BA-I (Semester-I1)**

**Subject/ Paper:Major Hindi**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Month** |  **Topics to be covered** | **Teaching Learning Strategy** | **Learning Outcomes of Students** | **Remarks**  |
| **1.** | जनवरी | व्याख्याहेतुपाठ्यपुस्तकःकबीरदास (सम्पादकबाबूश्यामसुंदरदास) कबीर-ग्रंथावलीसाधकोअंग, विचारकोअंग, उपदेशकोअंग, गुरुशिषहेराकोअंग, पद (रागगौडी) (१-१०पद)।जायसीसम्पादकरामचन्द्रशुक्ल (पदमावत) नागमतीवियोगखंड। | समूह-शिक्षण एवं शिक्षण | छात्रकविताकेविभिन्नघटकोंकोसमझनेमेंसक्षमहोंगे। |  |
| **2.** | फ़रवरी | तुलसीदास (सुन्दरकाण्ड) गीताप्रेसगोरखपुर।सूरदास (सम्पादकधीरेन्द्रवर्मा) सूरसागर (पहले 25 पद) | व्यक्तिगत शिक्षण/स्वअध्ययन | निबंधप्रकारकेअध्ययनसेविभिन्नकाव्यशैलियोंकेबारेमेंउनकाज्ञानसमृद्धहोगा। |  |
| **3.** | मार्च | कबीरकातात्विकचिंतन, रहस्यवाद, काव्य-कला, विद्रोहभावना, कबीरकीभक्तिभावना, कबीरकासमाजदर्शन, कबीरकाकाव्य-सौन्दर्य।जायसीसाहित्यमेंप्रेमभावना, प्रेमाख्यानपरम्परामेंजायसीकास्थान, जायसीकाश्रृंगारवर्णन, पद्मावतकीकहानीऔरजायसीकारहस्यवाद, जायसीकालोकतत्व, जायसीकाव्यकीकथानकरुदिया। | सहकर्मी शिक्षण | छात्रोंकोआलोचनात्मककविताकेलेखकोंसेपरिचितकरायाजाएगा। |  |
| **4.** | अप्रैल | तुलसीदासऔरउनकायुग, सामाजिकचेतना, रामकाव्यपरम्परामेंतुलसीकास्थान, तुलसीसाहित्यकाकाव्यसौष्ठव, लोकनायकतुलसी, तुलसीकादार्शनिकचिंतन, रामचरितमानसकीप्रासंगिकता, तुलसीसाहित्यकीसामाजिक-सांस्कृतिकदृष्टि।सूरदासकेसूरसाहित्यकावात्सल्य, सूरसाहित्यमेंवाग्वदग्ध्य, सूरसाहित्यकाकाव्यसौंदर्य, सूरसाहित्यमेंबृजसंस्कृति, सूरसाहित्यमेंप्रकृतिकेविभिन्नरूप, सूरदासकीभक्तिभावना। | समस्या समाधान के माध्यम से सीखना | छात्रकविताकेआलोचनात्मकपहलुओंकोसमझनेमेंसक्षमहोंगे। |  |

* **Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.**

**Signature of Teacher Principal**

 **GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**LESSON-PLAN (Session 2024-25) EVEN SEMESTER**

**Name of Teacher**: Anju Goel

**Designation: Associate Professor**

**Subject/ Paper: ENGLISH**

**Class: AEC**

| **S. No.** | **Month** |  **Topics to be covered** | **Learning Outcomes of Students** | **Remarks if any** |
| --- | --- | --- | --- | --- |
| **1.** | **February**  | * Phonetics
* Speaking skills
 | * **Communication skills**
 |  |
| **2.** | **March**  | * Speech making
* Dialogue
* Group discussion
 | * **Practical application skills being read theoretically**
 | **Assignment 1** |
| **3.** | **April**  | * Punctuation
 | * **Writing skills**
 | **Assignment 2** |
| **4.** | **May** | * Tenses
 | * **Overall re-reading of the syllabus**
 | **Unit Test**  |

* **Two assignments and one unit test will be taken as per schedule.**

**Signature of Teacher**