

GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA

LESSON-PLAN (Session 2024-25) EVENSEMESTER

Name of Teacher: Dr Priyanka

Designation: ASSISTANT PROFESSOR


Class: B.COM 3(H)&(A+B)(6th Semester)

Subject/ Paper: FUNDAMENTALS OF INSURANCE

S. No.	Month	Topics to be covered	Teaching Learning Strategy	Learning Outcomes of Students	Remarks
1.	JAN	Introduction to insurance: life and general insurance; purpose, need and principles of insurance; insurance as a social security tool; insurance and economic development.	Group learning & teaching Individual learning Use of smart board and black board	Introduction of the concept of insurance. conception of life and general insurance.	
2.	FEB	Contract of life insurance: principles and practice of life insurance; parties to the contract, their rights and duties; conditions and terms of policy, effects of non-compliance; nominations and assignment practices in connection with collection of premium, revivals, loans, surrenders, claims, bonuses and annuity payments; present structure & growth of life insurance in India; claims settlement procedure.	Group learning & teaching Individual learning Use of smart board and black board	Knowledge of principles, parties involved and basic terminologies.	
3.	MAR	Fire insurance: principles of fire insurance contracts; fire insurance policy, conditions, assignment of policy, claims settlement procedure. Marine insurance: marine insurance policy and its conditions, premium, double insurance; assignment of policy warranties, voyage; loss and abandonment; partial losses and particular charges; salvage; total losses and measures of indemnity;	Group learning & teaching Individual learning Use of smart board and black board	Conceptual clarity of fire and marine insurance.	

		claims settlement procedures. Accident and motor insurance: policy and claims settlement procedures		
4.	APRIL	Insurance intermediaries – role of agents and procedure for becoming an agent; cancellation of license; revocation/suspension/termination of agent appointment; code of conduct; unfair practices.	<p>Group learning & teaching</p> <p>Individual learning</p> <p>Use of smart board and black board</p>	Provide an understanding of the basic techniques and tools of insurance.

❖ Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.


Signature of Teacher

Principal

GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA

LESSON-PLAN (Session 2024-25) EVENSEMESTER

Name of Teacher: Sarita Sachdeva

Designation: ASSISTANT PROFESSOR

Class: B.Com 6th Sem.

Subject/ Paper: Human Resource Management

S. No.	Month	Topics to be covered	Teaching Learning Strategy	Learning Outcomes of Students	Remarks
1.	JAN	Human resource management; HRM vs. HRD and personal management. Human resource planning: meaning, importance, objectives, process, factors affecting manpower planning, problems and suggestions for making HR planning effective	Group learning and teaching, Individual learning, class tests.	Understand human resource management and HR planning.	
2.	FEB	Job Analysis: meaning, process of job analysis, methods of collecting job analysis data, potential problems with job analysis; job description and job specification. Recruitment, recruitment policy, factors affecting recruitment; source of recruitment, internal and external methods of recruitment. Selection; process of selection; barriers to effective selection	Group learning and teaching, Individual learning, class tests.	Knowledge of Job Analysis, recruitment, selection.	
3.	MARCH	Placement, induction and internal mobility: placement; induction/orientation; internal mobility: meaning & need; transfer: purpose, types; benefits and problems, transfer policy; promotion: purpose,	Group learning and teaching, Individual learning, class tests.	Understand Placement, induction and internal mobility.	

		basis, promotion policy; demotion: causes, demotion policy.			
4.	APRIL	Training: training and education, training and development, objectives, importance, steps in designing training programme; training methods; Performance appraisal: meaning, features, merits, limitations, process and methods of performance appraisal.	Group learning and teaching , Individual learning, class tests.	Knowledge of Training and Performance appraisal.	

❖ Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.

Savitri
Signature of Teacher

Principal

GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA

LESSON-PLAN (Session 2024-25) EVEN SEMESTER

Name of Teacher: Dr. Isha Goyal


Designation: Associate Prof. Commerce

Subject/ Paper: Retail Management BC 606(i)

Class: B.Com 6th Sem B & Honours

S. No.	Month	Topics to be covered	Teaching Learning Strategy	Learning Outcomes of Students	Remarks if any
1.	January	Retailing: concept, characteristics and importance; theories of retailing; strategic planning in retailing; planning location of retail institution: trading area analysis, deciding the most desirable type of location, choice of a general location, choosing and evaluating a particular site; material handling.	Group-Learnig & Teaching. Self-Study. Peer Teaching	Students will learn concept of Retailing and choice of location	
2.	February	Organizational structure in retail institutions; classification of retail institutions; store based and non-store based retail organizations; process of setting up a retail organization.	Group-Learnig & Teaching. Self-Study. Peer Teaching	Students will learn organizational structure in retail	
3.	March	Store management: blueprinting operations, deciding stores layout, energy management, security issues; applications of information technology in retailing.	Group-Learnig & Teaching. Self-Study. Peer Teaching	Students will learn store management and IT in retailing	
4.	April	Trends in retailing in India; FDI in retail.	Group-Learnig & Teaching. Self-Study. Peer Teaching	Students will learn latest trends in retailing and FDI in retail	

Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.


Signature of Teacher

Principal

GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA

LESSON-PLAN (Session 2024-25) EVEN SEMESTER

Name of Teacher: Dr. Pooja

Designation: Assistant Professor of Commerce

Subject/ Paper: Business Environment

Class: B. Com III

S. No.	Month	Topics to be covered	Teaching Learning Strategy	Learning Outcomes of Students	Remarks if any
1.	January	Business environment: concept, components, and importance; environmental and organizational scanning: concept importance & techniques.	Learning through practical problem solving and Group learning and teaching	Understand the concept of the business environment and scanning	Assignment 1
2.	February	Public, private and joint sectors in India. Economic systems: capitalist, socialist & mixed economy. Economic planning in India: achievement & failures, planning machinery in India Role of Government: monetary policy, fiscal policy, make in India.	Learning through practical problem solving and Group learning and teaching	Understand the various types of Economies and business also explore the various Govt. policies.	Assignment 2
3.	March	Foreign investment: concept, need, types & barrier; multinational corporations in India, globalization of Indian business.	Learning through practical problem solving and Group learning and teaching	Understand the global scenario of business environment.	
4.	April	Competition Act, Foreign Exchange Management Act. Foreign exchange market: an overview.	Learning through practical problem solving and Group learning and teaching	Understand various act pertaining to markets.	Class Test

❖ Two assignments and one unit test will be taken as per schedule.

Signature of Teacher

Principal

GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA

LESSON-PLAN (Session 2024-25) EVENSEMESTER

Name of Teacher:NANDINI

Designation:ASSISTANT PROFESSOR

Class:B.COM III

Subject/ Paper:INCOME TAX -II

S. No.	Month	Topics to be covered	Teaching Learning Strategy	Learning Outcomes of Students	Remarks
1.	JAN	Income tax authorities and their powers, procedure for filing the returns,e-return, revised return,procedure for assessment,different types of return	Group learning and teaching, Individual learning.	To understand the basics of income tax, procedures regarding filing of return	
2.	FEB	Recovery and refund of tax,penalties and prosecutions,appeals and revision	Group learning and teaching , Individual learning.	To learn about recovery procedure,penalties	
3.	MARCH	Deductions under sec -80C to 80 U in computing total income,	Group learning and teaching , Individual learning.	To know about the various deductions allowed .	
4.	APRIL	Computation of total income and tax liability of an individual	Group learning and teaching , Individual learning.	To compute the total tax liability.	

❖ Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.

Signature of Teacher

(Nandini)

Principal

GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA
LESSON-PLAN (Session 2024-25) EVEN SEMESTER

Name of Teacher: Dr. Madhu

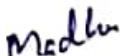
Designation: Assistant Prof. Commerce

Subject/ Paper: Management Accounting BC 601

Class: B.Com 6th sem (General Sec B and honours)

S. No.	Month	Topics to be covered	Teaching Learning Strategy	Learning Outcomes of Students	Remarks if any
1.	January	Management accounting: concept, scope, techniques and significance, comparison between financial accounting, cost accounting and management accounting. Management reporting: need and type of reports. Management information system.	Group-Learnig & Teaching. Self-Study. Peer Teaching	Students will learn about Management Accounting concept, reporting and MIS	
2.	February	Analysis of financial statements: comparative statements, common size statements, ratio analysis: liquidity, solvency, profitability and turnover; trend analysis. Cash flow and funds flow statements: need and method of preparing statements.	Group-Learnig & Teaching. Self-Study. Peer Teaching Learning through problem solving.	Students will learn how to analyse financial statements	
3.	March	Absorption V/S variable costing: features and income determination, cost volume profit analysis, break-even analysis, contribution; P/V ratio, break-even point, Margin of safety, Angle of incidence, determination of cost indifference point.	Group-Learnig & Teaching. Self-Study. Peer Teaching Learning through problem solving.	Students will learn about different cost analysis techniques	
4.	April	Budgeting and budgetary control: need, methods and types of budgets, essentials of budgetary control system.	Group-Learnig & Teaching. Self-Study. Peer Teaching Learning through problem solving	Students will learn budgetary control	

Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.


Signature of Teacher

Principal

GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA

LESSON-PLAN (Session 2024-25) EVEN SEMESTER

Name of Teacher: Ms. Laksha Tanwar

Designation: ASSISTANT PROFESSOR

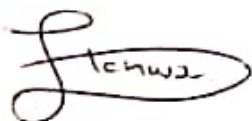
Class: B.COM III(H)&(A+B)(6th Semester)

Subject/ Paper: CORPORATE GOVERNANCE

S. No.	Month	Topics to be covered	Teaching Learning Strategy	Learning Outcomes of Students	Remarks
1.	JAN	Corporate governance: concept, structure and principles of corporate governance; models of corporate governance; process and regulation;	Group learning & teaching Individual learning Use of smart board and black board	Understanding the concept of Corporate Governance and its various models.	
2.	FEB	Parties to corporate governance; mechanism and controls; requirements of effective corporate governance; insider trading; rating agencies; whistle blowing; shareholder's protection Corporate governance in India: initiatives and present position; issues & problems in corporate governance	Group learning & teaching Individual learning Use of smart board and black board	Gaining Insight into the working of Corporate Governance	

3.	MARCH	Corporate disclosure practices; globalization and corporate governance in India; corporate governance reforms. Organizational structure: Board of directors: composition and their role, powers and responsibilities; board meetings; board committees and their functions;	<p>Group learning & teaching</p> <p>Individual learning</p> <p>Use of smart board and black board</p>	Students will be able to understand various CG Reforms and its composition.	
4.	APRIL	SEBI norms; independent director. Corporate governance and CSR; corporate governance and ethics. ICAI guidelines for corporate governance.	<p>Group learning & teaching</p> <p>Individual learning</p> <p>Use of smart board and black board</p>	Evaluating ICAI Guidelines.	

❖ Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.



Signature of Teacher

Principal