

GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHIKULA

LESSON-PLAN (Session 2024-25) EVEN SEMESTER

Name of Teacher: Sarita Sachdeva

Designation: ASSISTANT PROFESSOR

Class: B.B.A 6th sem.

Subject/ Paper: BUSINESS LAW -II

S. No.	Month	Topics to be covered	Teaching Learning Strategy	Learning Outcomes of Students	Remarks
1.	JAN	Introduction of Indian Companies Act 2013; Legal Aspects relating to Promotion and Establishment of Joint Stock Companies in India.	Group learning and teaching, Individual learning, class tests.	Understand concept of company and its formation.	
2.	FEB	Memorandum of Association; Article of Association; Prospectus, Shares and Share Capital; Allotment of Shares. Legal Rules regarding Membership.	Group learning and teaching, Individual learning, class tests.	Knowledge of various documents required. Understand Share Capital and Legal Rules regarding Allotment of Shares and Membership.	

3.	MARCH	Borrowing Powers; Debentures - their issue, floating and fixed charges; Powers, Functions and Duties of Directors and Managing Directors; Aspects relating to Company Meetings. Prevention of Mismanagement and Oppression.	Group learning and teaching, Individual learning, class tests.	Understand share capital and borrowing powers..Knowledge of management of company and meetings. Understand Prevention of Mismanagement and Oppression.	
4.	APRIL	Winding Up of company Securities Exchange Board of India Act 1992: Important Legal Provisions and Implications.	Group learning and teaching, Individual learning, class tests.	Understand Winding Up of company.Knowledge of Legal Provisions and Implications of SEBI 1992.	

❖ Seminar/Presentation/Assignment/Quiz/Class Test /Mid-Term Exam will be taken as per schedule.

Solita
Signature of Teacher

Principal

GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA

LESSON-PLAN (Session 2024-25) EVEN SEMESTER

Name of Teacher: Ms Shivani Singla

Designation: Assistant Professor

Class: BBA III 6th Sem

Subject/ Paper: Principles of Insurance (BBA 311)

S. No.	Month	Topics to be covered	Teaching Learning Strategy	Learning Outcomes of Students	Remarks
1.	JANUARY, 2025	Concept, nature and functions of insurance, classification of insurance, importance and principles of insurance	Group learning and teaching	Understand the Importance of Insurance	
2.	FEBRUARY, 2025	Concept of life insurance, product, schemes and plans of life insurance, LIC Act 1956	Group learning and teaching	Have knowledge about life insurance and LIC	
3.	MARCH, 2025	Concept of General insurance, product, schemes and plans of General insurance, IRDA Act	Group learning and teaching	Understanding the concept of general insurance	
4.	APRIL, 2025	Distribution channels in insurance, Documentation in life insurance contract, claim settlement in life and general insurance	Group learning and teaching	Have knowledge about Distribution channels in insurance	

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Signature of Teacher

Principal

GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA

LESSON-PLAN (Session 2024-25) EVEN SEMESTER

Name of Teacher: Indu

Designation: Assistant Professor

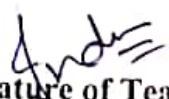
Class: BBA III

Subject/ Paper: Introduction to Financial Services

S. No.	Month	Topics to be covered	Teaching Learning Strategy	Learning Outcomes of Students	Remarks
1.	January	Meaning, importance of financial services, types of financial services, financial services and economic environment, players in financial services	1) Group-Learning & Teaching 2) Individual Learning/ Self Study 3) Peer Teaching 4) Learning through Problem Solving	Understand about Financial services available and about the impact of environment on different financial investment instruments	
2.	February	Merchant banking, functions & activities, Issues management: managing new issues, Equity issues – Rights issues, underwriting : functions, bankers to an issue, book building and reverse book building, debenture trustees, portfolio managers	1) Group-Learning & Teaching 2) Individual Learning/ Self Study 3) Peer Teaching 4) Learning through Problem Solving	Understand about merchant Banking and financial instruments	

3.	March	An overview of role of SEBI . Leasing and hire purchase, concepts and features, types of lease accounts Factoring & Forfaiting, Mutual funds - Structure of Mutual Funds- Types Mutual Funds – Advantages of mutual funds -	1) Group-Learning & Teaching 2) Individual Learning/ Self Study 3) Peer Teaching 4) Learning through Problem Solving	Understand the SEBI regulations, Leasing, Factoring and Mutual Funds
4.	April	Exchange Traded Funds, Credit rating, Stock broking, Consumer finance, Credit Cards	1) Group-Learning & Teaching 2) Individual Learning/ Self Study 3) Peer Teaching 4) Learning through Problem Solving	Knowledge about the funds that can be traded on Exchange, Stock broking Companies and Credit Card a

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Signature of Teacher
(Ms. Indu)

Principal

GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA

LESSON-PLAN (Session 2024-25) EVEN SEMESTER

Name of Teacher: Dr Kalpana Hooda

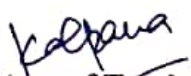
Designation: Assistant Professor in Commerce

Class: BBA III

Subject/ Paper: Logistics Management

S. No.	Month	Topics to be covered	Teaching Learning Strategy	Learning Outcomes of Students	Remarks
1.	Jan	Logistics: Definition, Concept , Scope, Role & Importance , Coordination function of logistics, Total cost concept System approach to logistics, objectives of logistics management	Presentation		
2.	Feb	Customer Service: concept & practices Supply chain management: Definition, Components, Role of logistics in SCM, Difference between Physical Distribution, logistics & SCM,	Presentation/Assignment		
3.	Mar	Order processing, Warehousing: Meaning , types & functions, Inventory Management: Definition, functions, cost and cost control	Assignment/Quiz/Class Test		
4.	April	Transportation: types & transportation networks, Logistics packaging: packaging material & packaging cost	Assignment/Class Test /Mid-Term Exam		
5	May	Role of technology in logistics, logistics performance measurement & control	Presentation/Assignment/Class Test		

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Signature of Teacher

Principal

GOVT. P.G. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA

LESSON-PLAN (Session 2024-25) EVENSEMESTER

Name of Teacher: Anju Goel

Designation: Assistant Professor

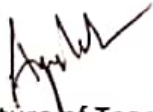
Class: BBA 6th sem.

Subject/ Paper: Entrepreneurship Development

S. No.	Month	Topics to be covered	Teaching Learning Strategy	Learning Outcomes of Students	Remarks
1.	Jan.	Entrepreneurship: Meaning and significance of entrepreneurship; relationship between entrepreneurship development and economic development; types of entrepreneurs; entrepreneurial competencies; entrepreneurial ecosystem; factors influencing the entrepreneurial development; problems associated with entrepreneurship in India	Blend of below mentioned--- Group learning , Individual learning, teaching, peer teaching, class tests, Learning through Case studies.	Understanding the concept	
2.	Feb.	New Venture Development: Methods, procedures and problems; feasibility study: preparation of feasibility reports, selection of factory location, market potential, and demand	Blend of below mentioned--- Group learning , Individual learning, teaching, peer teaching, class tests.	Understanding the concept	

		Analysis.			
3.	March	Role of government, promotional agencies and institutions in entrepreneurship development; incentives and various financial schemes available for entrepreneurs.	Blend of below mentioned--- Group learning , Individual learning, teaching, peer teaching, PPT presentations of students, class tests.	Understanding the concept	
4.	April	MSME: Definition, role, and problems; govt. schemes for MSME; Industrial Sickness: Causes, consequences and remedial measures; Role of women SHG's in Micro Enterprises; SIDBI.	Blend of below mentioned--- Group learning , Individual learning, teaching, peer teaching, PPT presentations of students, class tests, Learning through Case studies.	Understanding the concept	
	May	Revision	Class Tests		

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Signature of Teacher

Principal