**GOVT. P.G. COLLEGE FOR WOMEN, PANCHKULA**

**Session 2020-2021 (ODD SEMESTER)**

NAME OF PROFESSOR- Mrs. Nandini

DESIGNATION- Extension lecturer

SUBJECT/PAPER –Understanding Human Behavior

CLASS-BBA II

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| SR. NO. | MONTH | TOPICS TO BE COVERED | REMARKS IF ANY |
| 1. | OCTOBER | Nature,Meaning,Approaches for studying Human Behaviour,BehaviouraApproach,Cognitive Approach, Psychoanalytic ApproachPersonality-Nature and Meaning, Theories of personality-Trait theory, Psychoanalytic Theory, Social Learning Theory |  |
| 2. | NOVEMBER | Emotions-Nature and Meaning, Physiological responses in emotions, Theories of emotions.Motivation-Nature and Meaning, Theories of Motivation-Maslow’s hierarchy of needs, Theory X and Y, Two Factor Theory |  |
| 3. | DECEMBER | Perception-Nature and Meaning, Laws of Perceptual Organization, Attention and PerceptionLearning –Nature and Meaning, Theories of Learning-Classical conditioning, Operant conditioning  | UNIT TEST |
| 4. |  JANUARY | Memory –Levels and Steps to Improve memory,Forgetting-Features,Types ,Causes |  |

**TWO ASSIGNMENTS AND ONE UNIT TEST WILL BE TAKEN AS PER SCHEDULE**.

 Signature of A/Prof.

**GOVT. P.G. COLLEGE FOR WOMEN, PANCHKULA**

**Session 2020-2021 (ODD SEMESTER)**

NAME OF PROFESSOR-Mrs Nandini

DESIGNATION-Extension Lecturer

SUBJECT/PAPER -GST

CLASS-B.COM III

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| SR. NO. | MONTH | TOPICS TO BE COVERED | REMARKS IF ANY |
| 1. | OCTOBER | Tax Structure in India, Overview of GST,Administration OF GST,Registeration,TaxInoice,Credit and Debit Notes,Returns,Assessment and Audit |  |
| 2. | NOVEMBER | Payment of Tax, Offices and Penalties, Input Tax Credit, Taxable Events and Scope of Supply Under GST,Levy and Collection of Tax |  |
| 3. | DECEMBER | Time of Supply, Place of Supply, Nature of Supply | UNIT TEST |
| 4. |  JANUARY | Value of Supply, |  |

**TWO ASSIGNMENTS AND ONE UNIT TEST WILL BE TAKEN AS PER SCHEDULE**.

 Signature of A/Prof .

**GOVT. P.G. COLLEGE FOR WOMEN, PANCHKULA**

**Session 2020-2021 (ODD SEMESTER)**

NAME OF PROFESSOR-Mrs Nandini

DESIGNATION-Extension Lecturer

SUBJECT/PAPER Income Tax I

CLASS-B.COM VI

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| SR. NO. | MONTH | TOPICS TO BE COVERED | REMARKS IF ANY |
| 1. | OCTOBER | Income Tax: Introduction and definitions, Agriculture Income, Clubbing of Income and deemed Income, Setoff and Carry Forward of Losses, Residence and Tax liability, Tax evasion and avoidance and Tax planning and Tax management |  |
| 2. | NOVEMBER | Heads of Income-Salary, Income from House property |  |
| 3. | DECEMBER | Profit and Gain of business and Profession, Capital Gains and Income from other sources | UNIT TEST |
| 4. |  JANUARY | Computation of total Income |  |

**TWO ASSIGNMENTS AND ONE UNIT TEST WILL BE TAKEN AS PER SCHEDULE**.

 Signature of A/Prof .

**GOVT. P.G. COLLEGE FOR WOMEN, PANCHKULA**

**Session 2020-2021 (ODD SEMESTER)**

NAME OF PROFESSOR-Nandini

DESIGNATION-Extension Lecturer

SUBJECT/PAPER -Financial Management

CLASS-B.COM VI

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| SR. NO. | MONTH | TOPICS TO BE COVERED | REMARKS IF ANY |
| 1. | OCTOBER | Financial management: nature and scope, financial planning, sources of Finance: short term and long term, working capital management, nature ,significance of working capital, operating cycle and factor determining of working capital requirements, estimation of working capital |  |
| 2. | NOVEMBER | Cost of capital: significance of cost of capital, calculating cost of debt,preference,equity and retained earnings, combined cost of capital, |  |
| 3. | DECEMBER | Capitalstructuretheories anddeterminants,leverage,operating,financialand combined | UNIT TEST |
| 4. |  JANUARY | Dividend policies: issues in dividend policies, Walter’s model, Gordon model,M.M. hypothesis, forms of dividends, stability in dividends and its determinants. |  |

**TWO ASSIGNMENTS AND ONE UNIT TEST WILL BE TAKEN AS PER SCHEDULE**.

 Signature of A/Prof.