

OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR WOMEN, PANCHKULA

Proceedings and Minutes of IQAC External Meeting (2025-26)

DATE: 12th September 2025

Time: 11:00AM

VENUE: Principal Office

A meeting of IQAC (External and Internal members) was conducted on 12th September 2025 in the Principal Office at 11:00 a.m. The principal and chairman of IQAC Dr. Khushila welcomed the external members of IQAC and shared her thoughts with the group. Dr. Alka Sharma, Coordinator, IQAC also welcomed the members and Dr. Vinay Yadav, Co-coordinator, IQAC presented action taken report of IQAC 2024-25 which was approved by all the members. She also briefed the vision and plans of the upcoming session 2025- 26. The external members: Mr. Amitabh Rungta, Industrialist and Dr.Aadarsh DeepKaur, Retd. Principal gave numerous suggestions. The following points were discussed and approved:-

1. Action Taken Report of Session 2024-25

Action taken report of the session 2024-25 was presented and approved by all the members present.

2. NAAC Preparedness

Dr. Suman Bhambu, NAAC Coordinator informed that the requisite data required for NAAC Binary Accreditation is ready.

Resolution: The College will prepare for binary accreditation system of NAAC.

3. Significant Contribution of IQAC in the Academic Session 2025-26

- *Academic calendar 2025- 26 of KUK already shared.
- *Activity calendar to be prepared and submitted by each department. (already submitted) .
- *Preparation of Lesson plans by the faculty members (already submitted for odd semester)
- *Timely notification, submission, evaluation of assignments and House tests/ mid-term tests by all the departments as per IQAC academic calendar.
- * PTM may be online and twice in an academic session.
- * Internal assessment marks to be given and put on the notice board for the students as per KUK norms.
- * Maintenance of database for the session 2025-26 and monthly analysis by NAAC Criteria in-charges
- * Meeting of API committee will be held as per requirement.
- *Proper report is to be presented after checking the API.
- * To organize a health camp for teachers and students in collaboration with NSS and Red Cross Club
- *To organize workshops on GST, IT filing, preparation of UGC-NET by Commerce Dept.
- *To organize a national seminar on GER by NEP committee.

Resolution: Feedback committee to keep the record of feedback from the students and parents and take necessary action on the suggestions received.

4. Contribution of UGC & MOU Committee

- *To maintain proper record of all the MOUs.
- *To maintain list of courses available on SWAYAM portal provided by the HODs of all the departments.
- *To maintain an updated UGC CARE list of journals in Library.

Resolution:

1. UGC & MoU Committee to keep record of students who have benefited/ completed internships through these collaborations.
2. There should be more collaborations and MoUs with external agencies.

5. Contribution of Women Cell

- *Workshops/training beneficial for girl students should be conducted in the college.

Resolution: Students should be motivated to develop team spirit and launch start-ups.

6. Contribution of IIC and IPR Cell

- *To organize inter /intra institutional Business Plan Competition.
- *To organize innovation and entrepreneurship outreach programs.
- * To promote participation of other colleges and school in "Tana –Bana" Exhibition

Resolution: Students of nearby schools can be invited to such programs of the college.

7. Contribution of Placement Cell

- *Record of student's progress on job placement/self-employment/student start up to be maintained.
- *More collaborations and MoU with industries should be undertaken.
- *Organization & participation in Job Fairs.
- *TANA- BANA an annual Exhibition cum Fair to be organized.

Resolution: Alumni students who are well placed can help in placement of college students.

8. Contribution of NSS and NCC

- *Enrollment of students and office bearers.
- *Strict compliance of NSS and NCC Manuals
- *Segregated area within and outside the campus should be adopted by NSS units for maintenance.

Resolution: Approved without any suggestions.

9. Contribution of Eco-club

- *Solid waste management
- *To organize off campus activities on Environmental Conservation.

- *To take information about the maintenance and cleaning schedule of Rain Water Harvesting System from the PWD local unit
- * To maintain lawns and open space in the college.

Resolution: Tie up with horticulture department/ MC Office for providing facilities.

10. Contribution of Sports Department

- *To organize various college/ intercollege/ state level sports championships/tournaments
- *To organize Yoga and Meditation Workshop in collaboration with Yoga Club
- To organize Workshop on Aerobics and Physiotherapy.
- *To organize Annual Sports Meet

Resolution: Suggestion was given to sign MU with Gurukul.

11. Institutional Development Plan [Skill development]

- *Full potential of alumni is yet to be tapped
- *Shortage of rooms

Resolution: It was suggested to engage efficiently with the alumni. A proposal for a new building for commerce department will be sent to the DGHE, Haryana.

12. Sustainable Development Goals (SDGs)

The framework of the Sustainable Development Goals ensures social cohesion economic prosperity protection of the environment Education, research and innovation)

- *To organize activities for development of research aptitude among PG students of Commerce English Home Science Zoology and Mathematics
- *PG students to be promoted to publish their research work in collaboration with their teacher guide
- *Awareness program to be organized by PG departments on Research& Publication Ethics
- *One teacher from concerned department(s) should mentor UG students for internship and keep relevant record.
- *Departmental activities should be organized for attainment of sustainable development goals.
- *Kitchen garden for growing organic vegetables to be maintained near the hostel (by Botany department and hostel students)
- *Compost making from organic waste generated in hostels [by Eco Club]

Resolution: It was suggested to organize seminar on Gross Enrollment Ratio.

13. Alumni Contribution

- *Both intellectual and financial contribution by the alumni.
- *Record of student progression concerning enrollment in higher education to be maintained

Resolution: A group must be created for Alumni students to circulate the data(Already there)

14. Date of Orientation Program

- * The Orientation program was organized on August 05, 2025 for 1st year students of undergraduate program.

*Students were introduced to various clubs, cells, societies and facilities available in college.

*Orientation program for PG students was organized on 22 August 2024

Resolution: Approved without any suggestion

Adjournment: The meeting was adjourned at 1:30 P.M with a vote of thanks by Dr.Sudesh Kharb.



IQAC Coordinator



Principal & Chairperson (IQAC)
Principal
Govt. College for Women
Sector-14, Panchkuia