

2020-21

Dept. of Public Administration . Name: ATUL KHULLAR

Class : B.A.I. Semester - Ist

October 2020

Public Administration : Evolution, Meaning, Nature, Scope, Significance and its relations with Political Science, Economics and Law ; Public and Private Administration ; New Public Administration ; and New Public Management.

November 2020

Organization : Meaning and Basis. Principles of Organization : Hierarchy, Span of Control, Co-ordination, Supervision and Control. Communication, Decentralization and Delegation.

December 2020

Forms of Organizations : Formal and Informal, Department, Board, Corporation and Commission and Independent Regulatory Commission.

January 2020

Chief Executive : Meaning, Types and Role, Line, Staff and Auxiliary Agencies.

Public Relations : Meaning, Means and Significance.

February
2020

Revision and short questions .

Atul Khullar