

AGENDA OF THE FIRST COMPOSITION MEETING OF IQAC:
DATE: 09.10.2019
TIME: 11.30 A.M
VENUE: SEMINAR ROOM NO 202-FIRST FLOOR

OBJECTIVE:

- To develop a system for consistent action to improve the academic and administration of the institution.
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CURRICULAR ASPECTS:

1. To apprise the members about the starting of the new course and Affiliation of New courses such as BA I (Economics Hons.) & Functional English as a subject in graduation level will be done with KUK.
2. Value added course/skill based courses.
3. Structured feedback.

TEACHING –LEARNING & EVALUATION

4. Allocation of Funds for lab Upgradation Grant and utilization during the stipulated period
5. Faculty updating by joining various refresher course/orientation courses/short term course.
6. ICT enabled teaching & Virtual learning through MOOCS (Massive Open Online) for students must be encouraged by all departments.
7. Mentoring of students.
8. Parent-Teacher Meet
9. Results of students.
10. Teaching plan has already been uploaded.(Monthly-basis)
11. Academic calendar has been uploaded.(as per KUK guidelines)

RESEARCH & INNOVATION ECOSYSTEM:

12. To emphasis more extension activities under various cells/club in collaboration with various agencies like NGO and report of all activities should be uploaded on college web portal.
13. Students will be encouraged to participate in science exhibition. Creative ideas will be promoted.
14. Workshops of all stakeholders should be conducted as per NAAC guidelines.
15. ICT enabled teaching and working
16. IPR (Intellectual property Rights) Cell should be constituted to promote research and development work in the institution.
17. To create at least one state/national level conference/workshop/symposium in a year.
18. Staff should be encouraged to get more publications in *UGC-care list*. As it is required to complete API score.
19. To have more MOU with premier institutions
20. Industrial visit must be promoted
21. Educational Tours for all classes.

INFRASTRUCTURE & LEARNING RESOURCES

22. Budget demanded for infrastructure development/maintenance of physical facilities.
23. Digitalization of Library/rare books to be purchased.
24. Regular service of RO system

25. Up gradation of Seminar room.
26. Up gradation of college auditorium with respect to sitting arrangements, sound system and Air conditioning.
27. To start more healthy food in college canteen like Poha/separate seating arrangement for staff & guests.
28. E-Content development(any learning management system)
29. Maintenance of GYM/Playground/vehicle parking/indoor stadium/stage etc.
30. Separate offices for all Cells/Clubs/Departments.

V. STUDENT SUPPORT AND PROGRESSION

31. To start a separate Register for noting students who receive Roll of Honour to increase the spirit of Meritocracy.
32. Alumni meet atleast in a year. Registration of alumni.
33. Remedial classes/support classes for needy students.
34. Personal Counselling and mentoring.
35. Establishment of the Entrepreneurship Club as per guidelines of DGHE.

PANCHKULA

36. The College will make all efforts to provide maximum Placements to the students
37. More registration of students is to be promoted in Incubation centre of Govt. College Sector-1, Panchkula to nurture budding entrepreneurs. Boot-camps, workshops for building the network of entrepreneurs be organized.

VI GOVERNANCE, LEADERSHIP AND MANAGEMENT

38. Academic Audit Report of the College.
39. The format of AQAR has been changed from 2018-19 and it is to be uploaded annually online. So it is suggested that further annual report of the college needs to be revised in such a way from the current academic session that the latter should contain all the information that is covered in AQAR.
40. To apprise the members about Online Appraisal System/ERP Solution under IT Plan

VII –INSTITUTIONAL VALUES AND BEST PRACTICES:

For Green/eco initiatives of the colleges:

41. Use of Led Lights. Solar panels
42. E-waste management.
43. Polythene free campus

Best practices:

44. Working and maintenance of Rain Water harvesting
45. Voter- Cards of the students.
46. Enrolments of more students with community services/NGO
47. To encourage Moral/Ethical Values among the students

Any other with the permission of chair:


Principal

Govt. P.G.College for Women,
Panchkula