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**GOVERNMENT P.G.COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Proceedings of 1st meeting:**

A meeting of IQAC Cell was organized on 9<sup>th</sup> august, 2019 in Room No. 405. Agenda of current year 2019-20 was discussed. The suggestions were also invited from all the committee members. Following points were decided in the meeting.

1. Rectification in composition of IQAC members/committee due to change in transfer/annual duty.

**Already existing members:2018-19**

Sr. no.	Designation	Name
1.	Chairperson	Dr. Anuradha Sharma, Principal
2.	Coordinator	Dr. A.D. Mittal
3.	Members	Mrs. Indu Bala (Advisor) Ms. Honey Garg Dr. Manju Sangwan Ms. Mamta Rani Ms. Komal Garg Dr. B.D. Arya Ms. Shivani Ms. Monika Gupta
4.	Adm. Members	Ms. Savita Ahuja (Senior Librarian) Ms. Monika (Assistant)
5.	Student Representatives	Supriya (B.Sc. N.M., Roll No: 6) Shashina B.Com II (C) (Roll No: 9)
6.	Alumni Members	Ms. Kritika (M.com, UGC NET) Ms. Kajal Dhiman (M.com, UGC NET)
7.	Management Member	Mrs. Kiran Kamboj, Deputy Director, DGHE, Panchkula.
8.	Local Society Members	Ms. Vandana Gupta (Retd. Principal) Ms. Poonam Pawar (Retd. Principal) Ms. Varsha Gupta (Retd. Ex. IQAC Convener) Mr. Jaidev (Retd. Associate Professor)
9.	Industry Members	Mr. Vinay Aggarwal, Owner of Pallavi Hotel Mr. Vishnu Goyal (Industrialist)

**Present composition of IQAC members/committee (2019-20)**

Sr. no.	Designation	Name
1.	Chairperson	Dr. Pratibha Gupta, Principal
2.	Coordinator	Dr. Veena Rani
3.	Members	Mrs. A.D. Mittal (Advisor) Dr. Vibha (Associate Professor in English) Ms. Honey Garg (Associate Professor in Commerce) Dr. Manju Sangwan (Associate Professor in Maths) Ms. Komal Garg (Associate Professor in Commerce) Mr. Pardeep Kumar (Associate Professor in Computer)

		Ms. Shivani
4.	Adm. Members	Ms Savita Ahuja (Senior Librarian) Ms. Monika (Assistant)
5.	Student Representatives	Jyoti (B.AIII., Roll No:74) Shashina B.Com II (C) (Roll No: 9)
6.	Alumni Members	Ms. Supriya Non- Medical -Passout Ms. Kajal Dhiman( M.com, UGC NET)
7.	Management Member	Mrs. Kiran Kamboj, Registrar BPS Women University, Khanpur Kalan, Sonipat.
8.	Local Society Members	Ms. Vandana Gupta (Retd. Principal) Ms. Poonam Pawar (Retd. Principal) Dr. Anuradha Sharma (Retd. Principal) Ms. Varsha Gupta (Retd. Ex. IQAC Convener)
9.	Industry Members	Mr. Vishnu Goyal (Industrialist) Mr. Anup Grover, Amartex Industries, Panchkula

2. A separate Register was framed for recording of personal achievements of the faculty w.e.f. current session (2019-20)(Action and Follow by Ms. Manju Sangwan –A/P in Mathematics)
3. Another separate Register was also framed for making records of faculty members who give their API cases w.e.f. ( 9<sup>th</sup> august, 2019)(Action and follow by Dr. Vibha-Associate Professor in English, Dr. Honey Garg-A/P in commerce))
4. All types of computer work will be maintained by Ms. Shivani (A/P in Commerce)
5. Two cases of for verification of API Scores were received i.e. Ms. PUJA (A/P in commerce) & Ms. Apurva (A/P in Commerce) .

Following members were present in the meeting:

1. Dr. A.D.Mittal (Advisor) *Admittal 08/08/19*
2. Mrs. Manju sangwan *Manju Sangwan 08/08/19*
3. Dr. Vibha *Vibha*
4. Mrs. Shivani *Shivani*

*Vandana 9/8/19*  
*(Dr. Vibha Ran)*  
*IQAC- Coordinator*